



ATTORNEY GENERAL'S MINISTRY

ANNUAL TECHNICAL REPORT

2024/25

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Message from the Attorney General



Anthony G. Sylvestre, SC
Attorney General and
Minister of Legal Affairs



Elisa Montalvo Smith
Solicitor General
Registrar, Vital Statistics Unit

The duty of our Team at the Attorney General’s Ministry is to give legal advice to the Government of Belize and to represent it in all legal matters. Our team is headed by the Attorney General who is assisted by the Solicitor General.

The Attorney General’s Ministry has five units: (1) The Litigation Unit which handles all government litigation, (2) The Legislative Drafting Unit which drafts all legislative instruments enacted by the National Assembly or made by the Executive, (3) The Legal Advice Unit which provides legal advice to the Executive, (4) The Law Revision Unit which is responsible to revise

all laws to make them current, and (5) The International Legal Affairs Unit which handles all mutual legal assistance offered to foreign states. These Units are all run by Crown Counsel who are trained attorneys-at-law dedicated to the public service and the business of governance.

The Attorney General's Ministry also manages the Vital Statistics Unit, the Belize Intellectual Property Office and the Legal Advice and Service Center.

Our Team provides the bedrock support for the rule of law in government and the country, and it takes great pride in the work performed in the public service, and we aspire to offer the best professional service to the government and people of Belize. We aspire to embrace technology and innovation to make our work and the service rendered more efficient, effective and transparent.

List of Abbreviations

AGM	Attorney General’s Ministry	LDU	Legislative Drafting Unit
BELIPO	Belize Intellectual Property Office	LU	Litigation Unit
CRVS	Civil Registry for Vital Statistics	MFA	Ministry responsible for foreign affairs
DPP	Director of Public Prosecutions	MLA	Mutual Legal Assistance
GOB	Government of Belize	MOF	Ministry responsible for finance
ILA	International Legal Affairs Unit	MPS	Ministry responsible for the public service
JLSC	Judicial and Legal Services Commission	PSR	Public Service Regulations
LRU	Law Revision Unit	UNICEF	United Nations Children’s Fund
LASC	Legal Advice and Service Center	VSU	Vital Statistics Unit
LAU	Legal Advice Unit	WIPO	World Intellectual Property Office

Executive Summary

The Attorney General's Ministry (AGM) is the fulcrum of the government service functioning as the government's law firm giving legal advice, guidance and providing legal representation in all civil matters by and against the Government of Belize (GOB). It is also responsible for the drafting and revision of subsidiary and substantive legislation.

Additionally, the Office of the Attorney General is the nominal head of the judiciary under whose ministry this other branch of government falls. In addition to its main functions, the AGM has administrative oversight of the Vital Statistics Unit, the Belize Intellectual Property Office and the Legal Advice and Service Centre.

This Report highlights the AGM's accomplishments, challenges and plans for the future keeping in perspective its mission to provide a fair and accessible justice system to the GOB and the people of Belize, in the context of #planBelize.

Introduction

The Belize Constitution designates the Office of the Attorney General as the Office responsible for the administration of legal affairs in Belize. As Head of that Office, the Attorney General is the principal legal adviser to the government and is assisted by Crown Counsel who are government officers acting under the direction and control of the Attorney General.

Together, the Attorney General, his legal staff and support staff form the Attorney General's Ministry and Ministry of Legal Affairs ("the AGM").

The AGM comprises the following five units—

- (a) the Litigation Unit (LU);
- (b) the Legislative Drafting Unit (LDU);
- (c) the Legal Advice Unit (LAU);
- (d) the Law Revision Unit (LRU); and
- (e) the International Legal Affairs Unit (ILA),

and Offices–

- (f) the Vital Statistics Unit (VSU);
- (g) the Belize Intellectual Property Office (BELIPO);
- (h) the Legal Advice and Service Centre (LASC).

The Litigation (LU) is a critical Unit of the AGM responsible for representing the GOB in all civil legal proceedings for or against it and which are required to be made in the name of the Attorney General. The LU is charged with a heavy mandate of proper representation which requires the ability to juggle heavy workloads with tight schedules. Striking that delicate balance requires skill, patience and the ability to multi-task, among other qualities. The LU is staffed with a vibrant team of young and enthusiastic Crown Counsel.

The Legislative Drafting Unit (LDU) is responsible for preparing legislative instruments enacted by the National Assembly or made by the Executive. The translation of policy into law is a vital part of promoting good governance and the rule of law in society. Properly managed and executed, the legislative drafting process builds public confidence in the legal system, and makes institutions and institutional frameworks more efficient and transparent. It is a process which poses various challenges for those involved, from formulating policy and issuing the drafting instructions, to the actual drafting of the legislation. The Unit works closely with client ministries

to translate policy into clear, effective and readable law. Our role will often begin when draft legislation is first being considered, and we remain involved throughout the parliamentary process. The LDU is staffed with a cadre of skilled, brilliant and astute drafters.

The Legal Advice Unit (LAU) provides independent legal advice to the Executive. It was established in January 2021 in response to the GOB's demands for legal advice on a wide range of legal matters. The Unit receives instructions for legal advice directly through the Attorney General, Solicitor General, Chief Executive Officers and other Heads of Department. The Unit also liaises with other ministries and Government departments to confirm instructions and to organize the sharing of information relevant to a particular matter. The LAU is staffed with two young, savvy and brilliant Crown Counsel who are passionate about the law.

The Law Revision Unit (LRU) is responsible for the revision of subsidiary and substantive laws, to ensure all laws are updated. This Unit's mandate is to produce updated laws. The 2020 Revised Edition of the Substantive Laws was completed in 2022. The 2020 Revised Edition of the Subsidiary Laws was completed in 2023. The AGM is undertaking steps to revise both the substantive and subsidiary laws to January 2024. The Unit is headed by the Law Revision Commissioner who is also the Solicitor General and supported by a talented Law Revision Officer and her extraordinary support staff.

The International Legal Affairs Unit (ILAU) is responsible for all mutual legal assistance offered to foreign states. The ILAU is tasked to advise the GOB and associated agencies on legal matters that have public and private international law components. The ILAU is staffed with a dedicated team and is led by an extraordinary Senior Crown Counsel.

Within the office of the AGM is the Marriage Registry, which is responsible for the receipt of petitions for, processing and issuance of, marriage licenses and receipt of applications for, processing applications for, and approval of, appointment of marriage officers.

The AGM is also responsible for the oversight and management of three other offices, namely, the Vital Statistics Unit (VSU), the Belize Intellectual Property Office (BELIPO) and the Legal Advice and Service Center (LASC).

The VSU is governed by the Registration of Births and Deaths Act¹ and is the registry of births, deaths, marriages and other vital statistics within Belize. The main branch is in Belize City, and there are seven (7) outpost branches located throughout the districts. The head of the VSU is the Registrar who is currently the Solicitor General by virtue of a legislative designation under the Registration of Births and Deaths Act². The Registrar is supported by a Deputy Registrar and an Assistant Registrar, both stellar women in the performance of their duties. These women are further supported by a dedicated and zealous team of members who go above and beyond the call of duty to serve the people and country of Belize.

The National Intellectual Property Registry for Belize (BELIPO) administers the intellectual property legislation of Belize, advises the GOB on intellectual property matters, and promotes knowledge of intellectual property law in Belize. The Office is led by a young and vibrant Deputy Registrar.

The Legal Advice and Service Center (LASC) is a legal aid service provided to the people of Belize in an aim to provide access to justice to the poor and indigent and those who cannot

¹ CAP 157 of the Substantive Laws of Belize, R.E. 2020.

² *supra*.

afford private legal services on account of its high costs and their financial standing. The fees charged by the LASC are substantially below what would be charged in private practice and are sometimes waived for the poor and indigent. The LASC has two main offices, the main one being in Belize City and a second in the Orange Walk District. The Center is staffed with a team of enthusiastic Crown Counsel.

Our Team takes great pride in the work performed in the public service and aspires to offer the best professional service to the government and people of Belize. We aspire to embrace technology and innovation to make our work, and the service rendered, more efficient, effective and transparent.

The AGM also offers administrative support to the Office of the Director of Public Prosecutions (DPP). Notwithstanding the administrative support received, the Office of DPP is an independent office enjoying constitutional protection, its own budget and Crown Counsel and staff who are under the direction and control of the DPP.

Mission and Vision Statement

Mission

Our mission is to provide a fair and accessible justice system to the GOB and the people of Belize. We look forward to contributing to the sustainable development of the nation and to implemental legal and structural reforms to enhance our democratic governance.

Vision

To provide exemplary legal services to the Government and people of Belize.

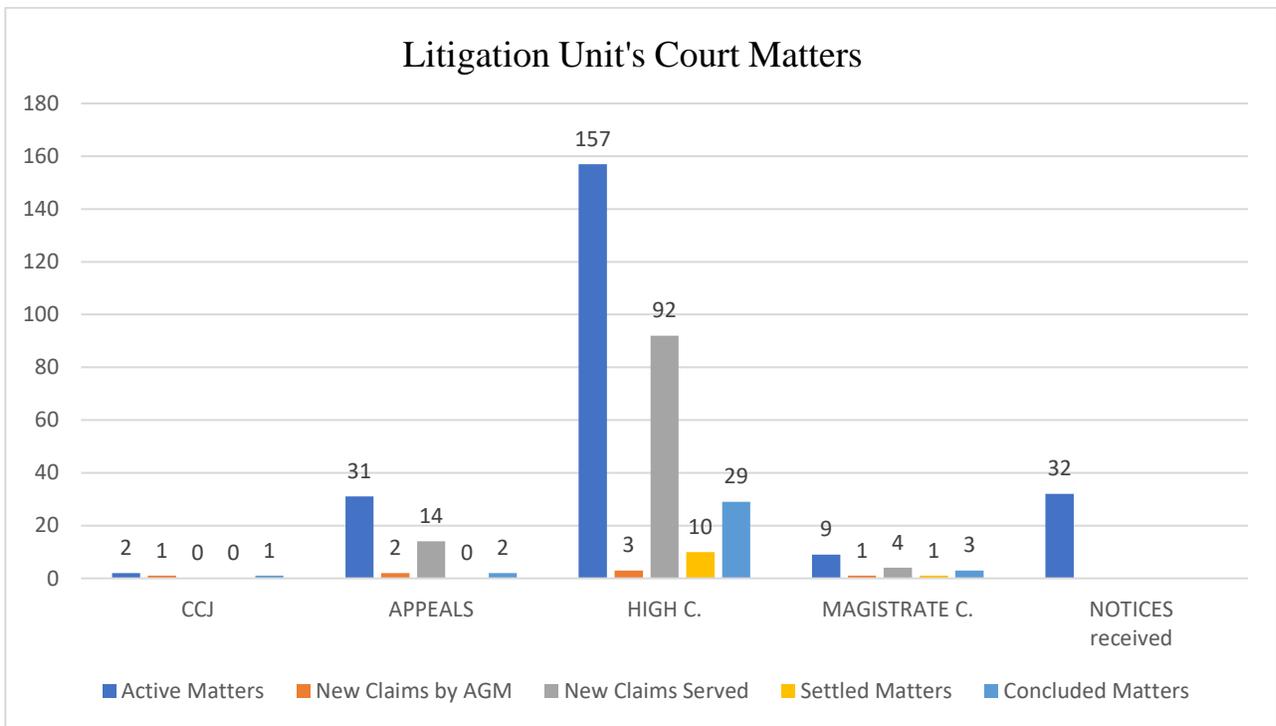
Purpose

To provide legal services to the Government and people of Belize as the Government’s principal legal adviser.

Attorney General’s Ministry Reports by Unit

Litigation Unit Report

Court matters:



Caribbean Court of Justice

Magistrates Court

Court of Appeal

Notices of Intention/Pre-Action Protocol

High Court

Advice:

BAC Matters

The Unit has been tasked to assist the Advice Unit and the Ministry in providing advice specifically to the Belize Advisory Council.

No. of New Request for Advice Received – 23

No. of Advice disposed of – 7

Staffing

New members of the Unit

No. of New Crown Counsel – 2

No. of Crown Counsel on Study Leave

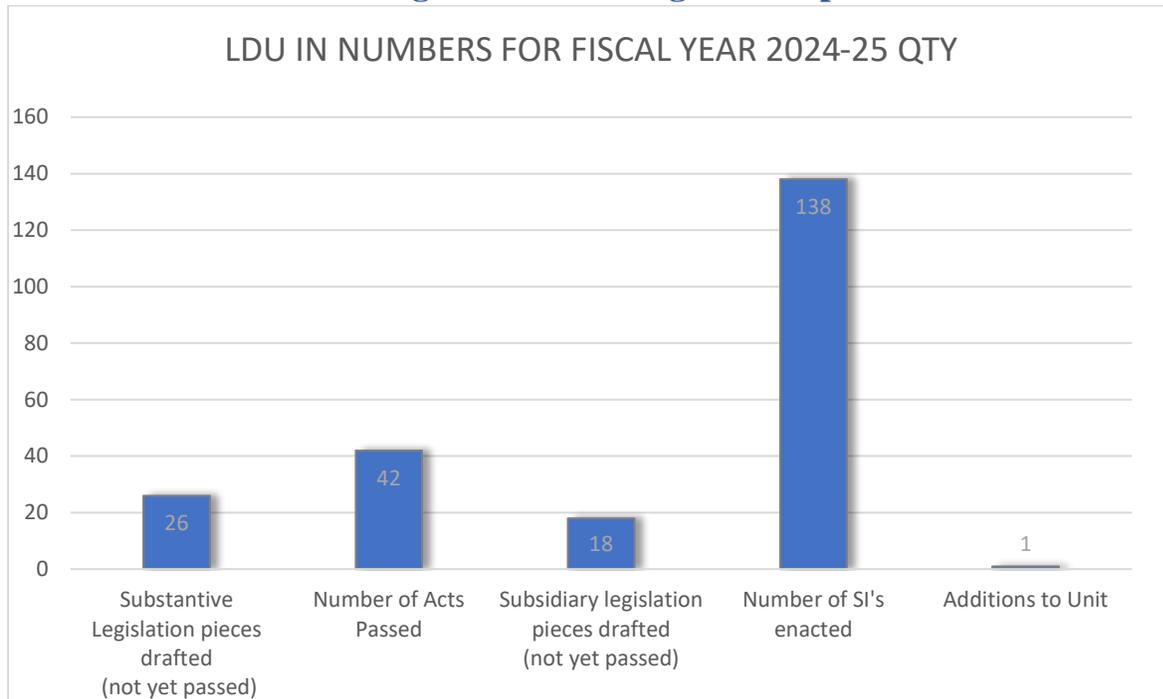
– 1 (pursing a Master’s Degree in Public Law)

No. of New Legal Assistants – 1

Goals/Plans

Under the initiative and guidance of the Honourable Attorney General, the Unit has embarked on a project to provide a database with case summaries, particularly those important cases, for the benefit of the Unit, the Ministry and the wider public.

Legislative Drafting Unit Report



Goals/Plans

The LDU in collaboration with the LRU plans to propose an amendment to the Law Revision Act to empower the Law Revision Commissioner to update the laws as they are passed to always have a current version of the law on any day. This will be a tremendous tool for crown counsel and practitioners alike who will be able to confidently rely on the accuracy of the law when the need arises. This will also be of great value to the public, law students, and any persons enquiring into the laws of Belize. Currently, the laws are revised up to 2020 and while there are ongoing plans to produce a new revised edition, the ultimate plan is to be able to have current versions of the law as they are passed.

Trainings and Certifications

1. Advanced Training in Block Chaining and Digital Assets: Financial Economics, Regulation and Risks
2. Judicial Settlement Conference
3. Judicial education Institution Conference on Criminal Justice Reform
4. Regional Workshop on promoting a better understanding on the BBNJ Agreement for small island developing states in the Caribbean
5. Training Workshop on Legislative drafting for the Implementation of the Biological and Toxin Weapons Convention

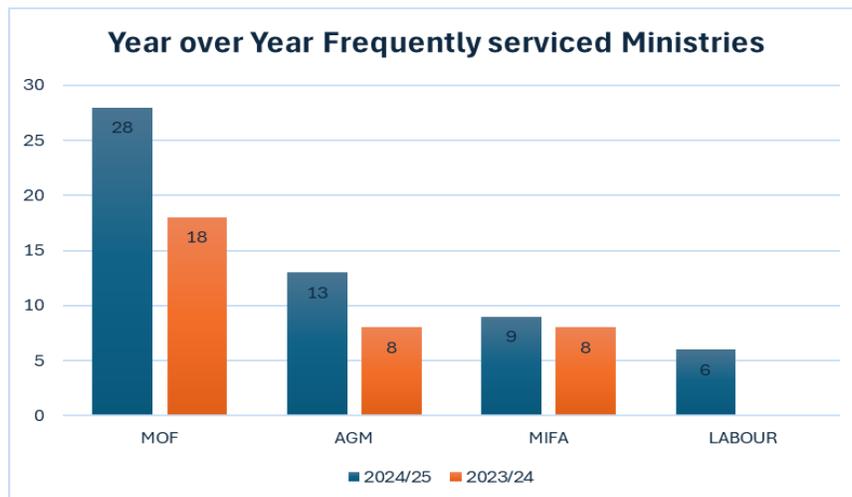
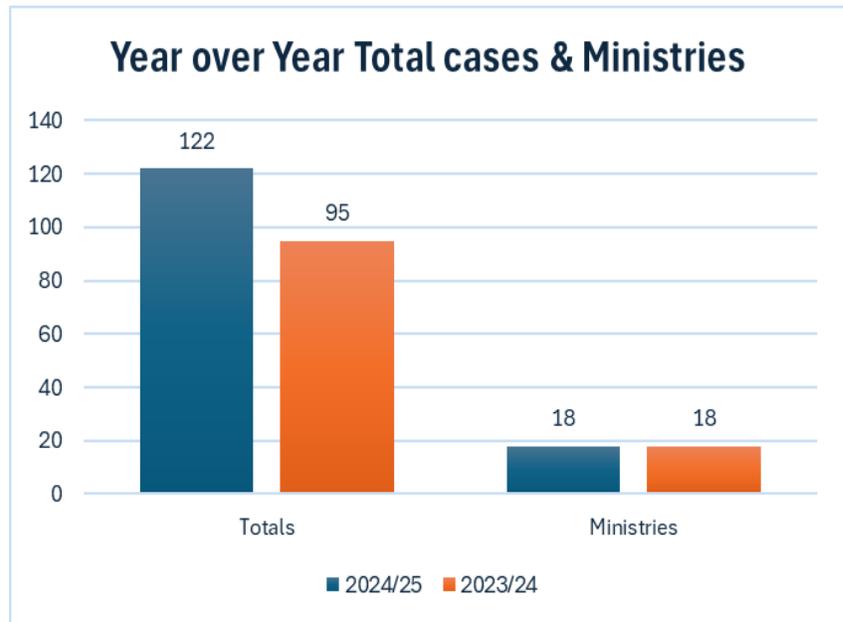
Legal Advice Unit Report

Number of total requests: 122

Comparative analysis between last year and this year on workload/demand

April 1st, 2024- March 31st, 2025

- **Legal advice requests - 95**
- **Ministries serviced - 18**
- **Highest demand Ministry:**
 - *Ministry of Finance (27)*
 - *Attorney General (8)*
 - *Min. of Foreign Affairs (8)*



Additions to Unit

During the Period April 1st, 2024, to March 31st, 2025, the Legal Advice Unit received two new members:

- Mr. Miguel Reyes
- Ms. Misty Marin

The Unit now has a total of 5 members.

Trainings/certifications

Judicial Settlement Conference Training (3 members certified)

Criminal Justice Reform (1 member certified)

Plans/Achievements

Assisting with the implementation of the Millenium Challenge Corporation Compact and Program Implementation Agreement as well as MCA-Belize

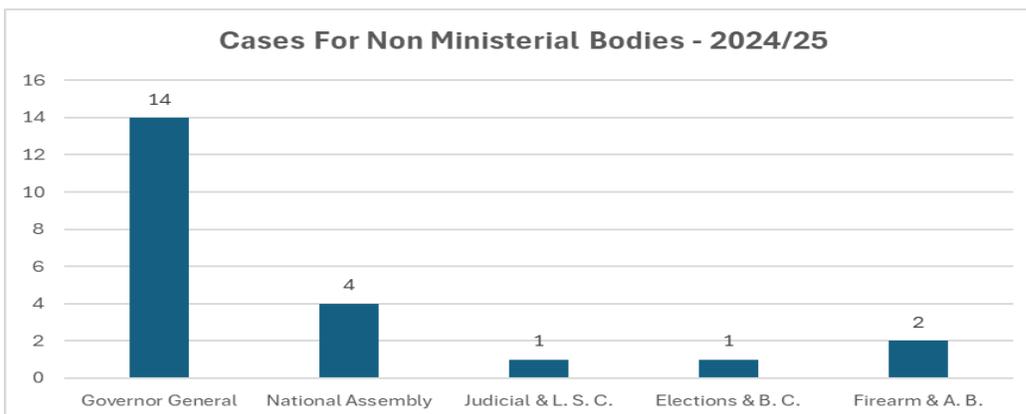
Assisting with the implementation of the Transaction Advisory Services Agreement (TASA)

Submission to the International Court of Justice regarding the law on right to strike in Belize

Any Other Relevant Information: -

a. Non-Ministerial Bodies Serviced

1. Governor General (14)
2. National Assembly (4)
3. Judicial and Legal Services Commission (1)
4. Elections and Boundaries Commission (1)
5. Firearm and Ammunition Board (2)



b. Committees that LAU Crowns are a part of:

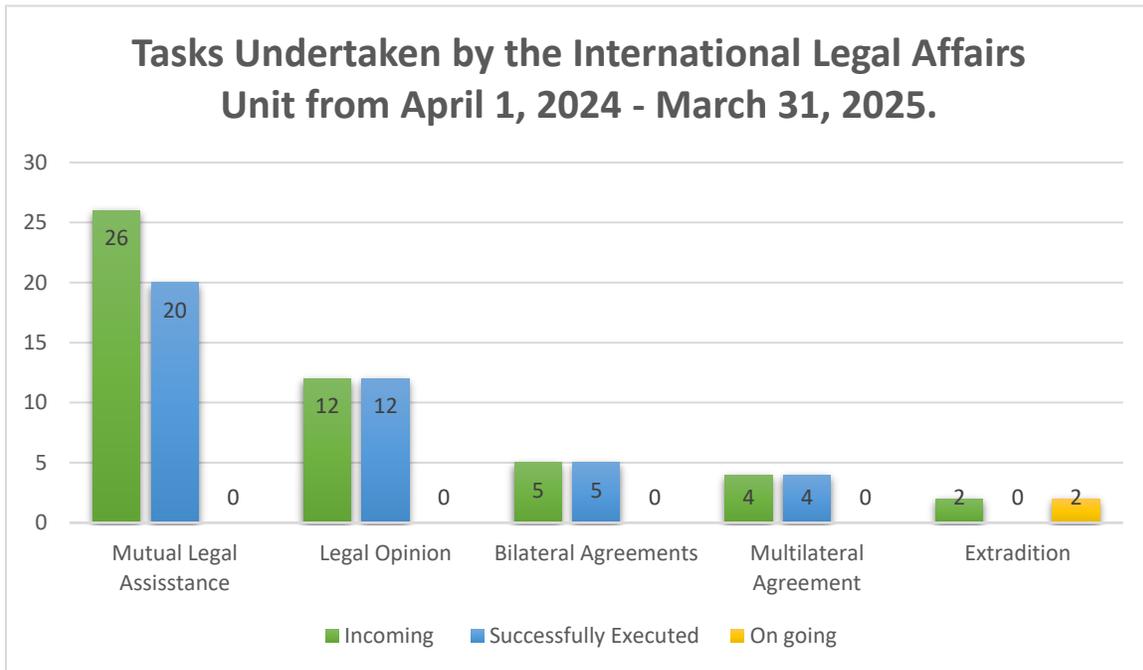
1. BIBCAP- Belize Investment and Business Climate Action Plan
2. Blue Bonds Committee
3. MCA- Belize (Acting Secretary to the Board)
4. Maya Land Rights Committee

c. Advice which impacted the introduction/amendment of legislation

- Millenium Challenge Account Belize Authority Act 2024
- Global Fund Immunities and Privileges Act
- National Symbols Act
- National Assembly (Powers, Privileges and Immunities) Act

International Legal Affairs Unit Report

Tasks



The International Legal Affairs Unit has closed another productive and efficient reporting period. The Unit has successfully executed the bulk of its Mutual Legal Assistance Requests, as well as all Legal Opinions, Bilateral and Multilateral Agreements. The team continues to work arduously on the ongoing extradition matters.



Trainings

1. Training on National Risk Assessment of Tax Crimes Module - May 6-7, 2024;
2. 2nd Annual Anti-Money Laundering & Countering the Financing of Terrorism- June 17-19, 2024;
3. Judicial Education Institute of the Senior Court of Belize: Criminal Justice Reform: Advancing the CCJ Academy for Law Needham Point Declaration- September 2-6, 2024;
4. Judicial Education Institute of the Senior Court of Belize: Training on Judicial Settlement- September 30, 2024;
5. Human Trafficking partnership forum for Government, Civil Society and Private Sector- December 12, 2024;
6. Judicial Education Institute of the Senior Court of Belize: Conference on Civil Procedure Rules- January 23, 2025;
7. OAS Course Invitation- International Law- February 20, 2025;
8. Deep-Seabed Mining in Areas Beyond National Jurisdiction by the Deep Seabed Authority- February 26-27, 2025; and



Trade Negotiation Skills- March 4-6, 2025.

9. National Workshop on

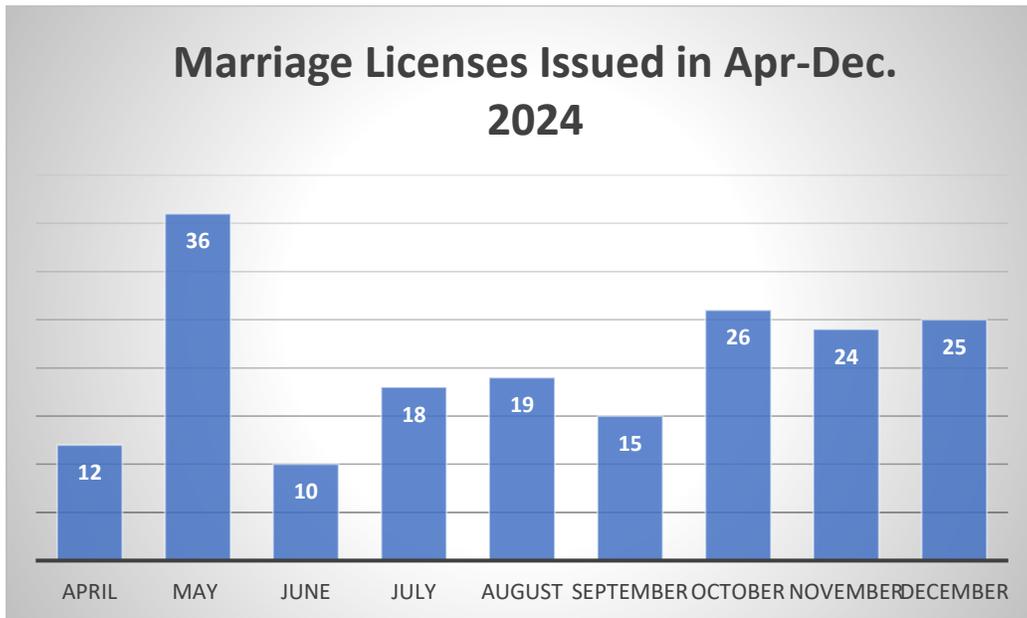


Achievements

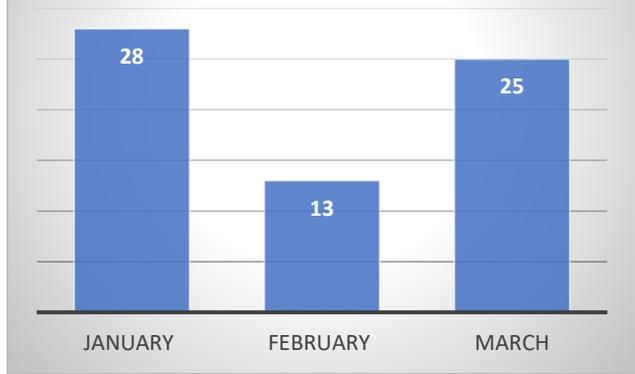
The ILA Unit was recognised by the Financial Action Task Force (“FATF”) for executing mutual legal assistance and extradition requests efficiently and expeditiously. It was noted in the Caribbean Financial Task Force Mutual Evaluation Report (4th Round) at page 215, para 592 that “...the AGC, which is the Central Authority for the receipt of MLA and extradition requests, have demonstrated that MLA requests received were handled, processed and actioned in a timely manner... While extradition requests received were actioned promptly by the AGC.”



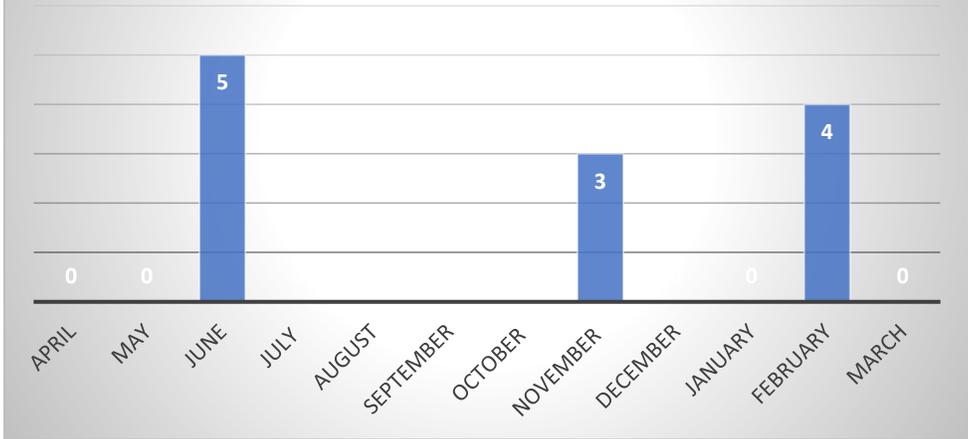
The Marriage Registry at the AGM

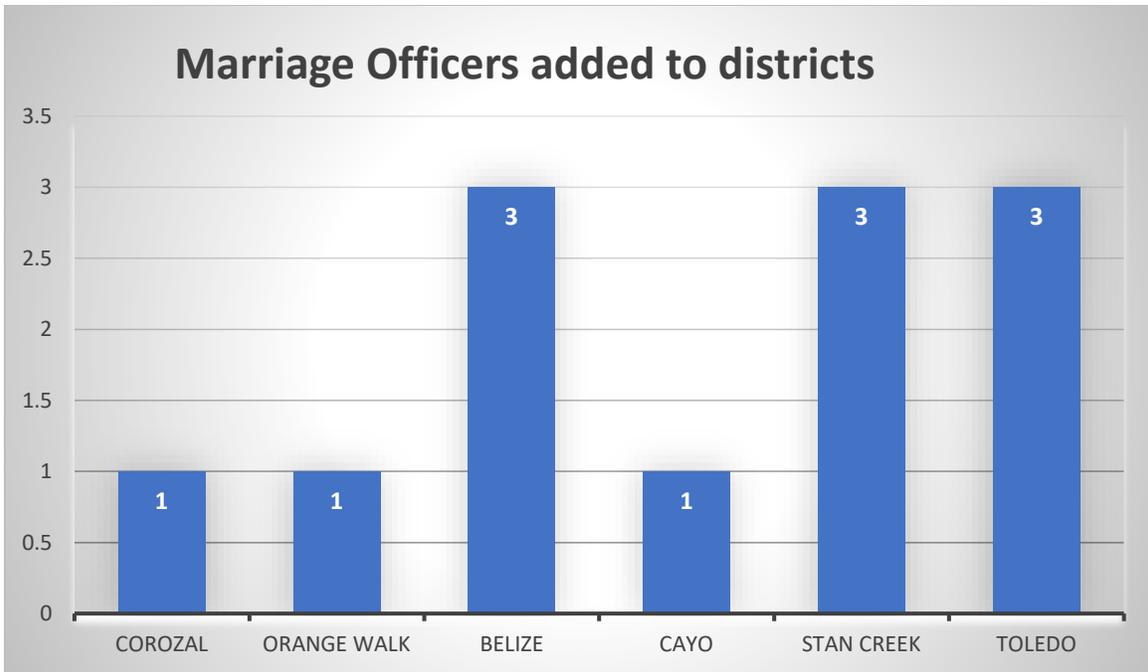


Marriage Licenses Issued 2025



Registered Marriage Officers from April 1, 2024- March 31st, 2025



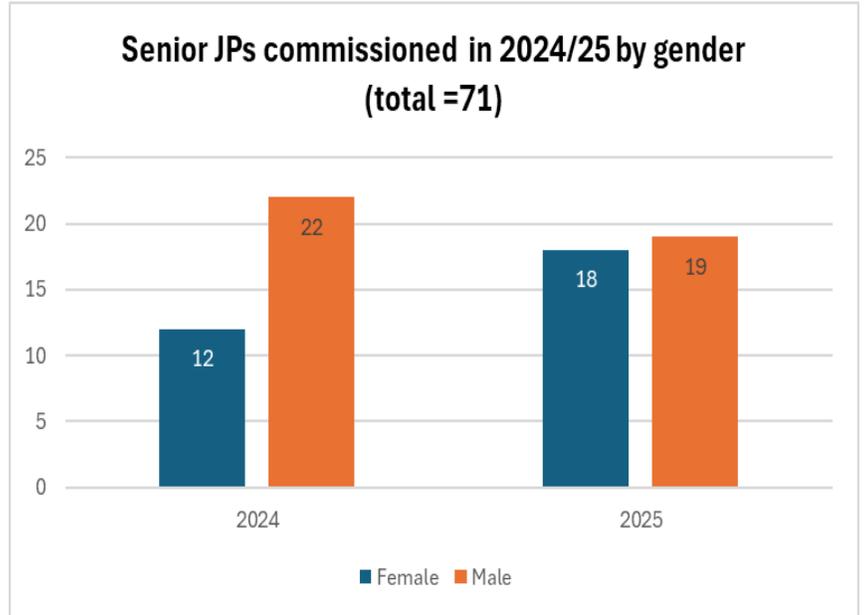


Justices of the Peace Desk at the AGM

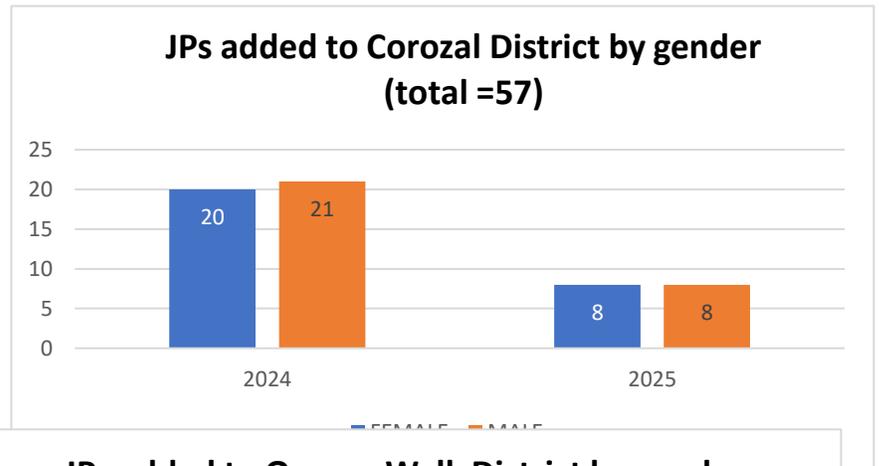
Justices of the Peace (JPs) play a vital role in supporting the justice system at the community level and fall under the responsibility of the Attorney General’s Ministry. JPs help promote access to justice by carrying out a range of duties that serve the public. The Ministry continues to swear in new JPs and also evaluates experienced individuals for their advancement to Senior Justices of the Peace, recognizing their service and capacity for added responsibility. The information presented outlines the various categories of JPs, along with visual data showing their classification and distribution across the country—demonstrating the Ministry’s ongoing commitment to strengthening this aspect of the justice system and its role in public service.



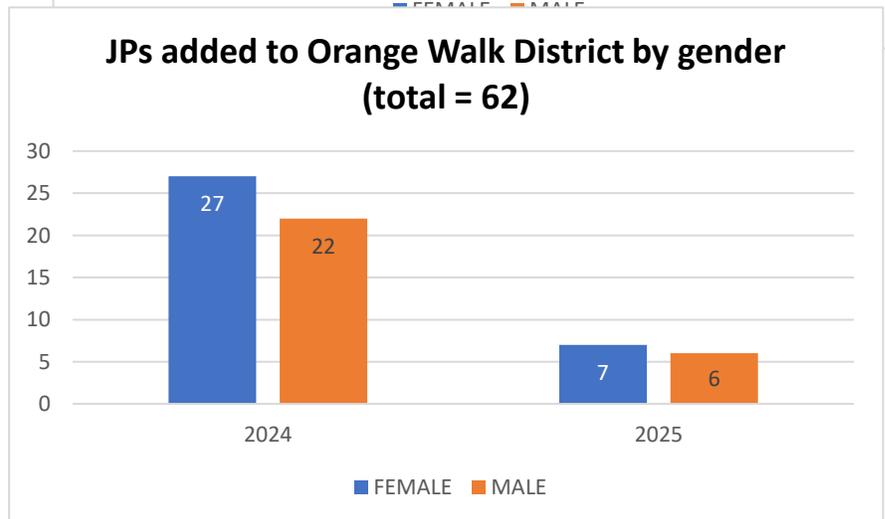
JPs elevated to SENIOR JPs



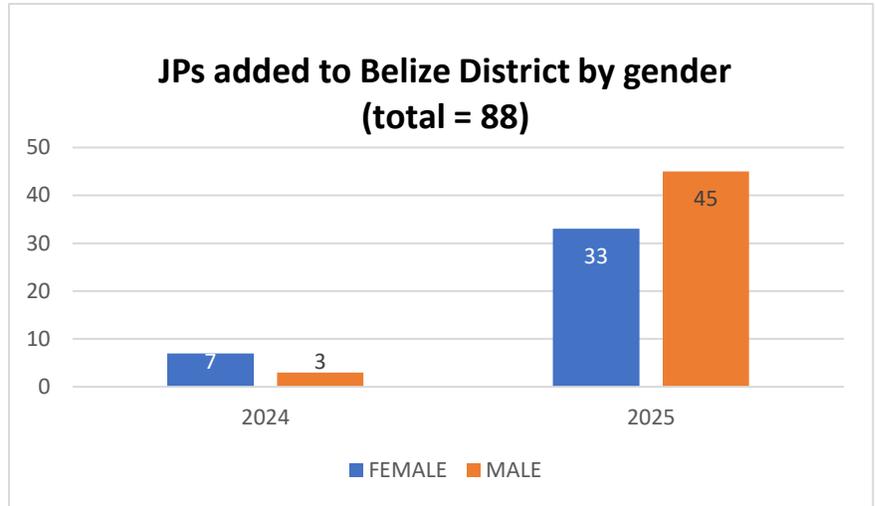
Corozal District



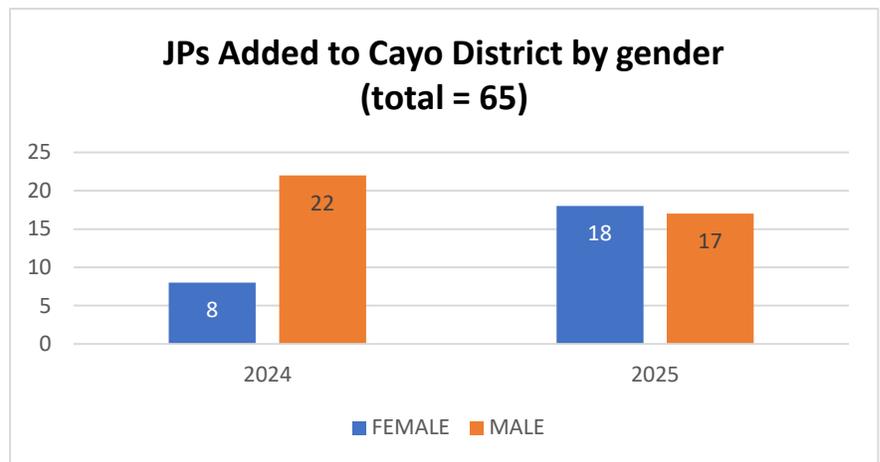
Orange Walk District



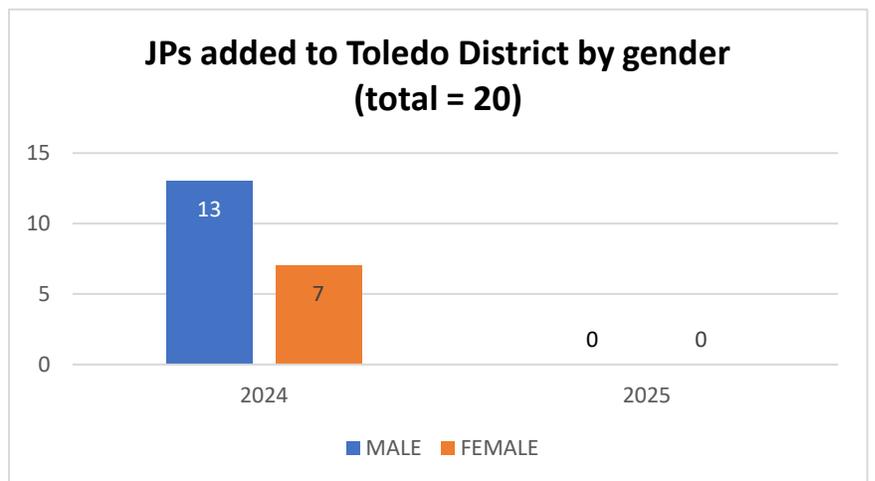
Belize District



Cayo District



Toledo District



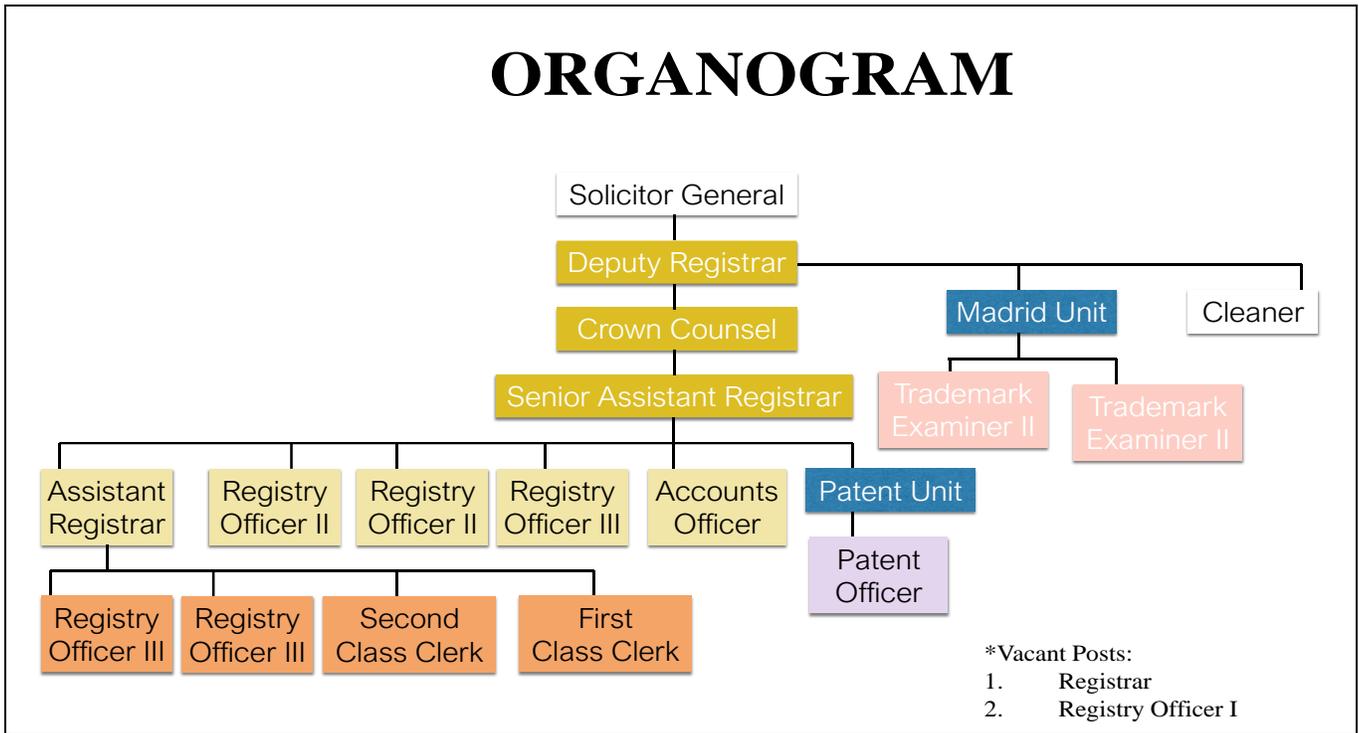
Belize Intellectual Property Office report



The Belize Intellectual Property Office (BELIPO) was established under Part II of the Patents Act, Chapter 253 of the Substantive Laws of Belize, Revised Edition 2020. BELIPO manages the National Intellectual Property Registry of Belize.

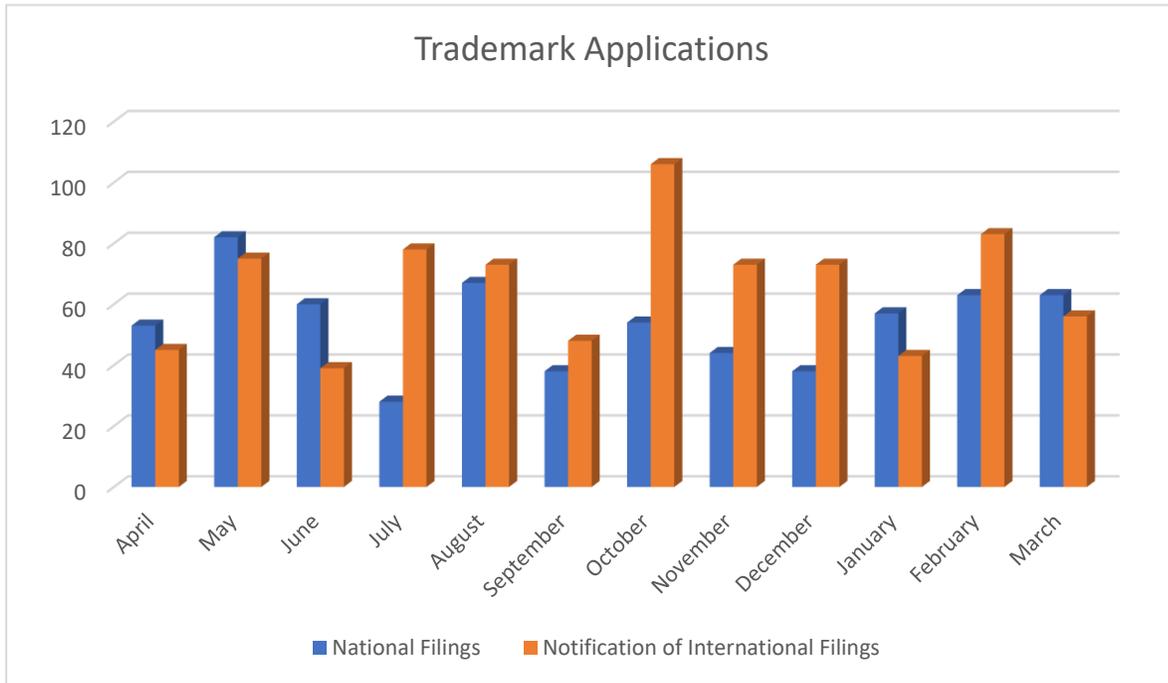
The main functions of BELIPO are–

1. to administer the intellectual property legislation of Belize.
2. to advise the Government of Belize on matters of policy relating to intellectual property rights, including Belize’s international treaty obligations.
3. to promote knowledge of intellectual property in Belize.



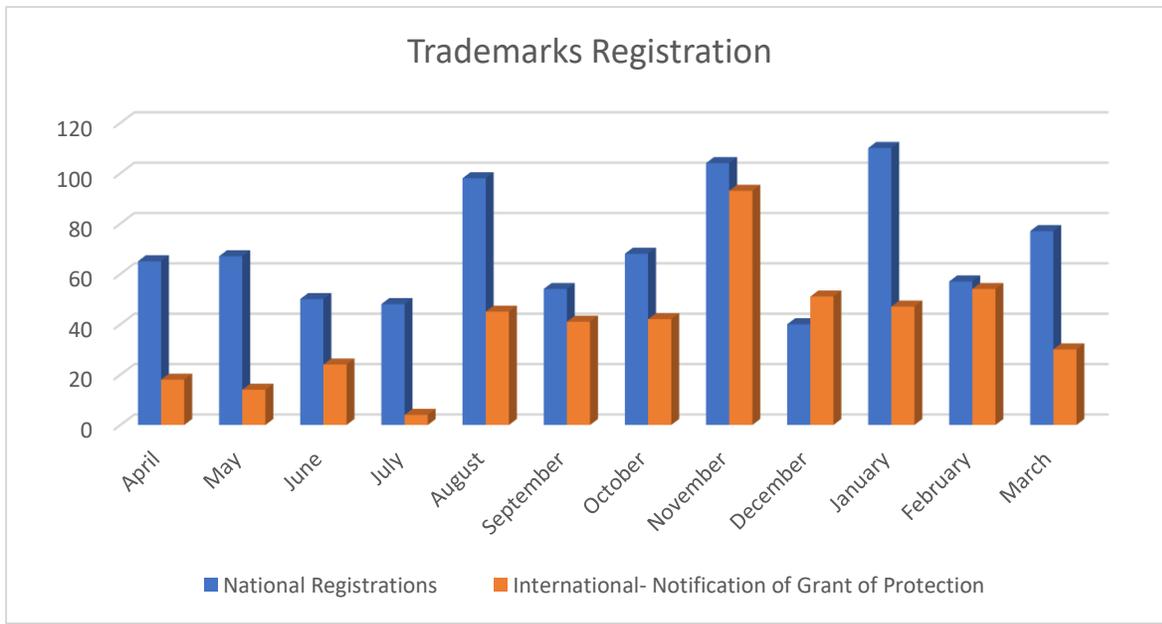
STATISTICS: Trademark Applications/ Designations Received

The following chart shows the number of new Trademark applications/ designations received during the reporting period of April 1, 2024, to March 31, 2025:



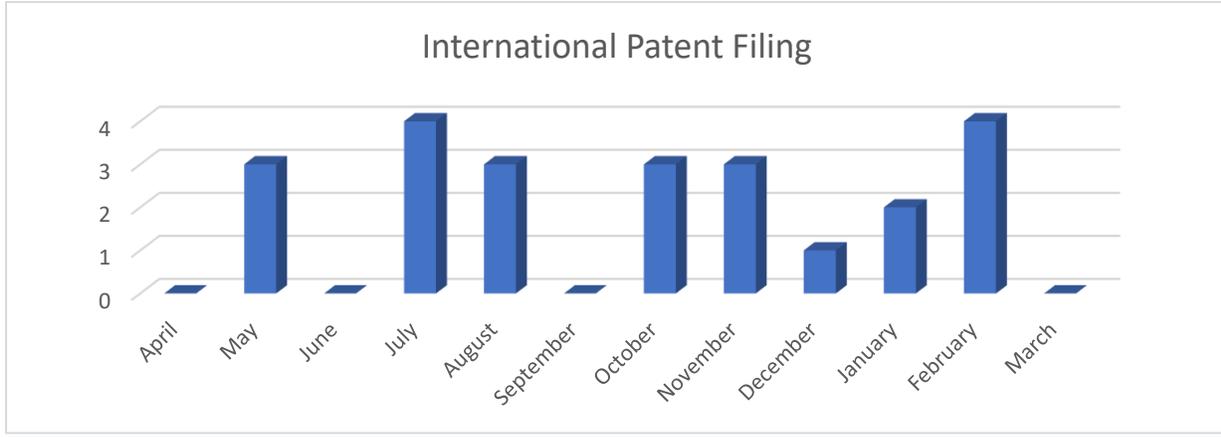
Trademark Registration/ Grant of Protection

The following chart shows the number of trademark registrations/ grant of protection during the reporting period of April 1, 2024, to March 31, 2025:



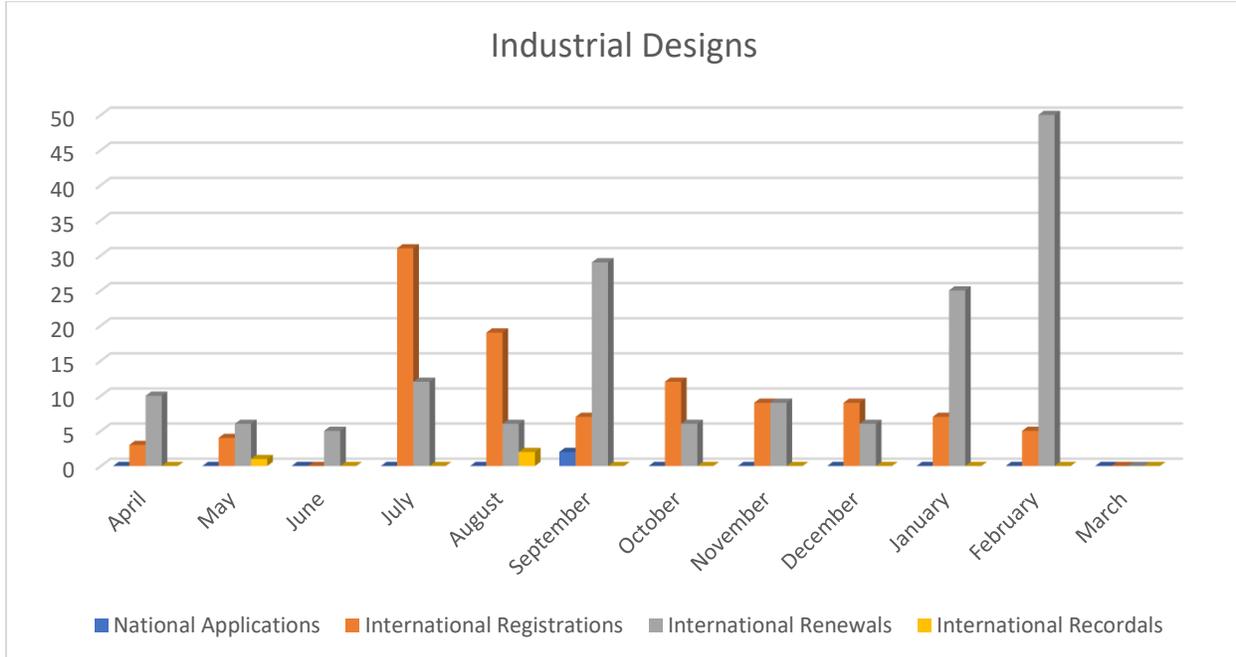
Patent Applications

The following chart shows the number of new International Patent applications received during the reporting period of April 1, 2024, to March 31, 2025:



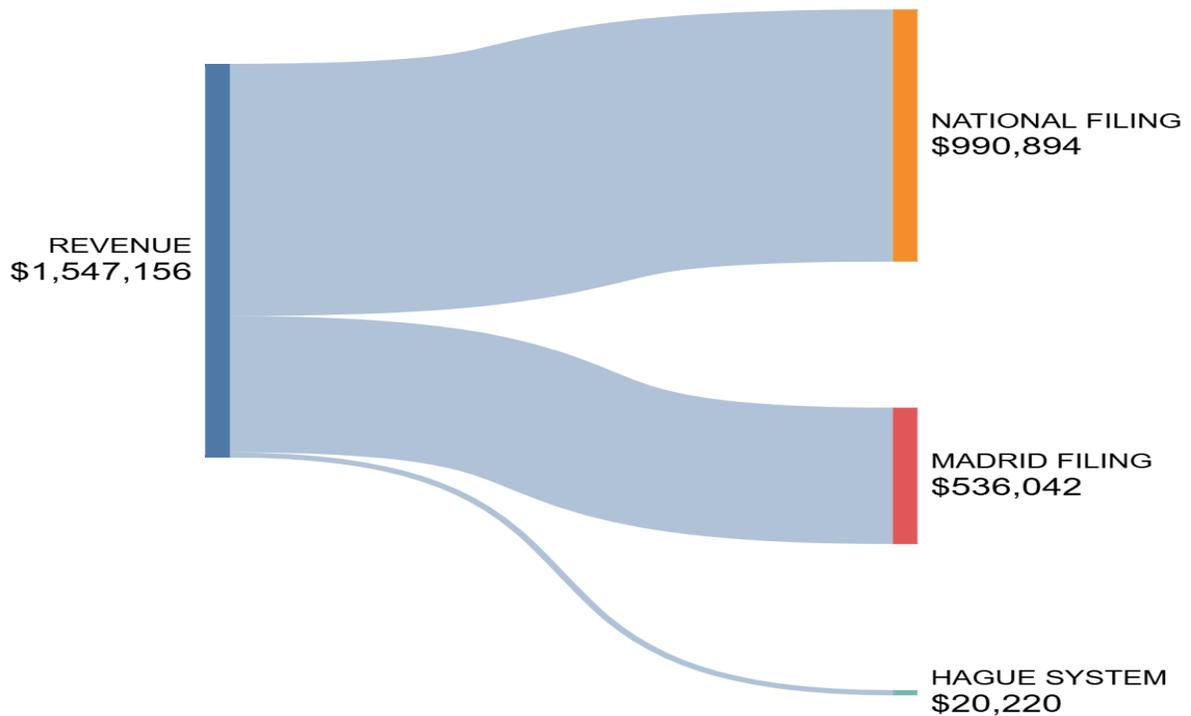
Industrial Designs

The following chart shows the number of new Industrial Designs registered and renewed during the reporting period of April 1, 2024, to March 31, 2025:



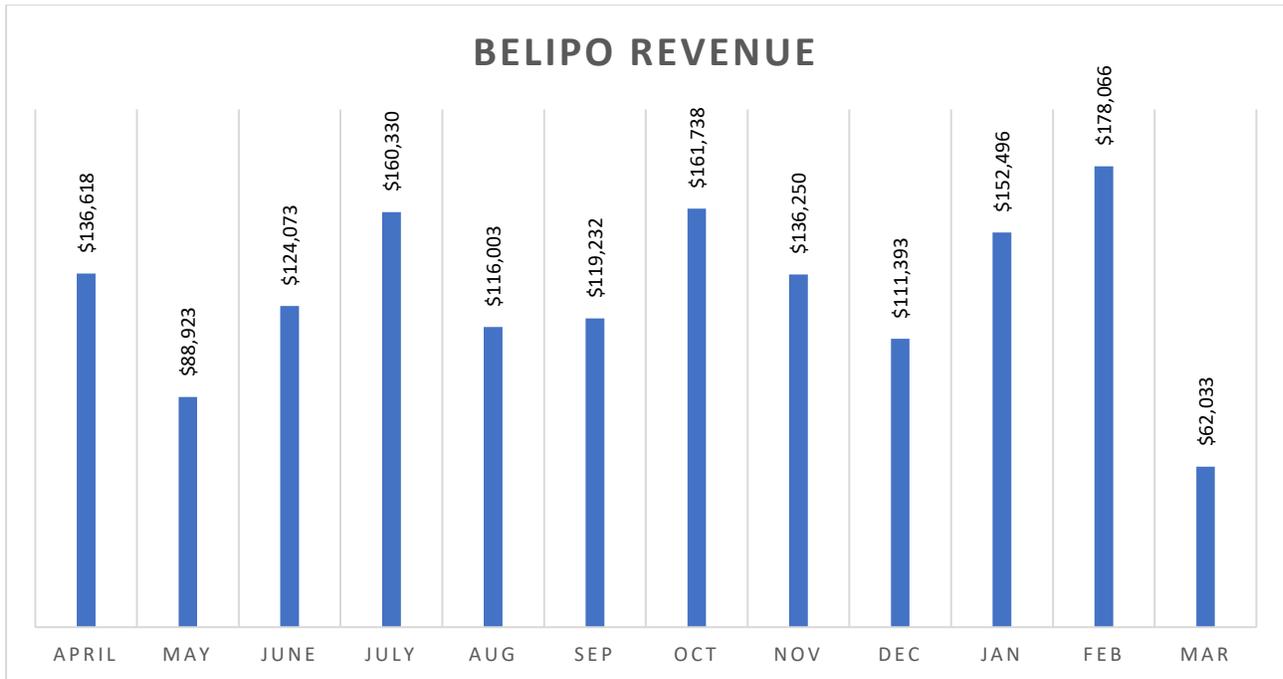
BELIPO Revenue

Month	National Filings	Madrid System	Hague System	Total
April	95,380	40,379	859	136,618
May	52,069	36,176	678	88,923
June	93,745	30,045	283	124,073
July	90,015	66,383	3,932	160,330
August	73,723	40,193	2,087	116,003
September	65,078	51,798	2,356	119,232
October	97,933	62,232	1,573	161,738
November	88,858	45,929	1,464	136,250
December	57,858	52,241	1,295	111,393
January	89,893	60,439	2,164	152,496
February	124,313	50,226	3,528	178,066
March	62,033	(not yet available)	(not yet available)	62,033



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Revenue Distribution by Month



BELIPO Accomplishments

- Joined WIPO Lex to have our IP Judgments published on WIPO Lex.
- Engaged staff in capacity building training and workshops- WIPO Academy and WTO IP Courses.
- Belize American Chamber of Commerce in collaboration with the Belize Intellectual Property office concluded a Workshop for IP Office Staff, agents and members of the Belize Chamber of Commerce entitled: Intellectual Property Leverage: Keys to Accelerating National Growth in Belize and Beyond”
- Concluded IP Enforcement Seminar with the Judiciary and Law Enforcement Officials in November 2024.
- Signed Memorandum of Understanding with the WIPO Arbitration and Mediation Center to promote Alternative Dispute
- Resolution (ADR). This MOU aims to enhance mechanisms for resolving intellectual property and technology disputes in
- Belize, raising awareness and providing resources for ADR.
- Joined Madrid e-filing.
- Belize participated in IP for Women Entrepreneurs (WEP) in the Caribbean: Creating Value Through IP (Belize, Saint Lucia, Saint Vincent and the Grenadines).
- Crown Counsel joined the BELIPO Team.
- Participated in Expos hosted by the Belize Chamber of Commerce and Industry’s, University of Belize.

- Participated in the National MSME Roadshow organized by BELTRAIDE.
- Hosted an ‘Open Mic’ night at Bellavi’s Bistro, providing a space for performers to showcase their copyrighted works, including singing, writing, poetry, and storytelling.
- Monthly Public Awareness Activities.

Staff Certification

Adelita Ake

GATS Modes of Supply Made Easy: Mode 4;

Why are IPRs protected?

Online Training and Capacity Building Program on the Madrid System for the International Registration of Marks for Intellectual Property Offices

WIPO National Workshop on the Enforcement of Intellectual Property (IP) Rights for members of the Judiciary and Law

Enforcement Officials (Completed on November 1, 2024)

Svetlana Middleton

General Course on Intellectual Property (Completed on March 24, 2024)

Introduction to the Patent Cooperation Treaty (Completed on September 30, 2024)

Specialized Course on the Essentials of Patents (Completed on October 28, 2024)

WIPO National Workshop on the Enforcement of Intellectual Property (IP) Rights for members of the Judiciary and Law

Enforcement Officials (Completed on November 1, 2024)

Elisa Aguilar

GATS Modes of Supply Made Easy: Mode 4 (Completed on June 12, 2024)

Teresita Quischan

WTO Institute for Training and Technical Cooperation “Why are Intellectual Property Rights (IPRS) Protected?” (Completed on July 4, 2024)

WTO Institute for Training and Technical Cooperation “Copyright in the WTO” (Completed on July 3, 2024)

WTO Institute for Training and Technical Cooperation “A short trip through TRIPS (Completed on July 23, 2024)

WTO Institute for Training and Technical Cooperation “Patents in the WTO” (Completed on July 18, 2024)

WTO Institute for Training and Technical Cooperation “Introduction to the WTO” (Completed on July 18, 2024)

WTO Institute for Training and Technical Cooperation “Fast track to GATS” Short course on Trade in Services” (Completed on July 5, 2024)

WTO Institute for Training and Technical Cooperation “GATS Modes of Supply Made Easy: Mode 4 (Completed on July 8, 2024)

WIPO Online Training and Capacity Building Program on the Madrid System for the International Registration of Marks for Intellectual Property Offices (Session 2/8) (Completed on September 17, 2024)

WIPO Online Training and Capacity Building Program on the Madrid System for the International Registration of Marks for Intellectual Property Offices (Session 3/8) (Completed on September 24, 2024)

WIPO Online Training and Capacity Building Program on the Madrid System for the International Registration of Marks for Intellectual Property Offices (Session 4/8) (Completed on October 1, 2024)

WIPO Online Training and Capacity Building Program on the Madrid System for the International Registration of Marks for Intellectual Property Offices (Session 5/8) (Completed on October 15, 2024)

WIPO Online Training and Capacity Building Program on the Madrid System for the International Registration of Marks for Intellectual Property Offices (Session 6/8) (Completed on October 29, 2024)

WIPO Online Training and Capacity Building Program on the Madrid System for the International Registration of Marks for Intellectual Property Offices (Session 7/8) (Completed on November 5, 2024)

WIPO Online Training and Capacity Building Program on the Madrid System for the International Registration of Marks for Intellectual Property Offices (Session 8/8) (Completed on November 12, 2024)

Brittney Sheppard

WIPO National Workshop on the Enforcement of Intellectual Property (IP) Rights for members of the Judiciary and Law

Enforcement Officials (Completed on November 1, 2024)

Induction Training for the Belize Public Service (Completed on November 29, 2024)

Daniel Cain

WIPO National Workshop on the Enforcement of Intellectual Property (IP) Rights for members of the Judiciary and Law

Enforcement Officials (Completed on November 1, 2024)

QUALITY OF SERVICE DELIVERY		
SERVICES	CLIENT SERVICE STANDARDS	RESULTS
TRADEMARKS (National Filing)		
•issue filing date stamp for trademark applications meeting filing requirements	Same day of filing	95%
•data capture of trademark applications	within 1 weeks of filing date	95%
•approve acceptable applications/ issue first examination reports for unacceptable applications	within 2 weeks of filing date	90%
•issue a trademark registration certificate	within 8 months -1 year of filing date	90%
TRADEMARKS (International Filing)		
•Open files	Same day of receipt of notification	50%
•approve acceptable applications/ issue first examination reports for unacceptable applications	1 month	50%
•Communicate final decision to WIPO	within 8 months -1 year of filing date	60%
PATENTS		
•issue filing date stamp for patent applications meeting filing requirements	within 1 weeks from date of receipt of application	95%
•issue confirmation of national entry for PCT applications meeting entry requirements	within 8 weeks from date of receipt of application	
•first substantive examination action(including all known objections to patentability)	within 24 months from date of receipt of application	This time period is met only if our search and examination in other databases, reveals that they have concluded a search and examination of the patent at hand.
•issue a patent registration certificate	within 30 months from date of receipt of application	If the patent qualifies as a registrable patent.
INDUSTRIAL DESIGN		
•issue filing date stamp or issue report indicating application is incomplete	within 2 weeks from receipt of application	99%
•examine application to assess the registrability of the design: allow the design or issue first examiner's report	within 1 months from receipt of application	99%
•issue a certificate of registration		
INFORMATION SERVICES		
•respond to search request	within 24 hours	99%
•respond to telephone enquiries	within 24 hours	99%
•respond to email/general correspondence	within 1 working day	99%

Conclusion

The staff at BELIPO continues to serve in the best possible manner as we seek to please our clients, increase revenue for the Government of Belize and to make BELIPO one of the most efficient Office in our country and by extension, one of the most modern IP Offices in the region.

With the support and assistance of the Attorney General and the Solicitor General, BELIPO's advancement has been remarkable over the past year. We continue to ensure that the right structures are in place and that staff is provided with the necessary resources to achieve Our mission.

Vital Statistics Unit Report

The Vital Statistics Unit (VSU) is the Registry of data relating to births, deaths, marriages and other life events. This Office records a person’s life events from birth until death, with everything in between.

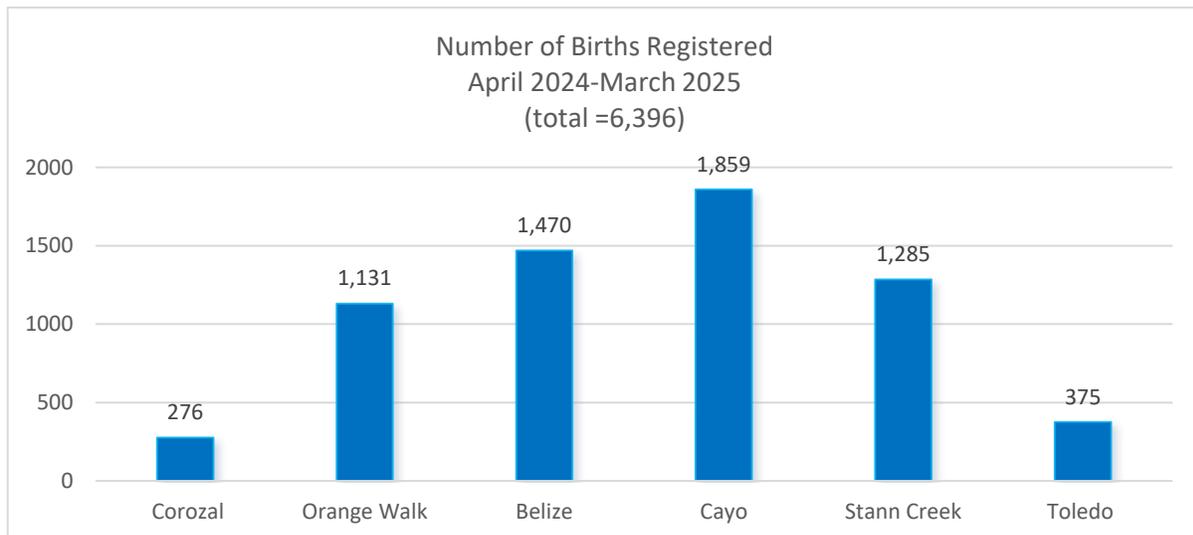
The daily activities of the VSU entail registrations of new births, late registrations of births, registrations of deaths, late registrations of deaths, recording of adoptions, deed polls, corrections of errors and similar services.

The statistics below record the number of registrations and certificates for the various life events recorded at the VSU.

1. Number of New Births Registered - April 2024 – March 2025 by District

- Belize – 1,470
- Corozal – 276
- Cayo - 1,859
- Orange Walk – 1,131
- Stann Creek – 1,285
- Toledo – 375
- Total: **6,396**

Differences among districts are due to population size and the availability of better facilities at the regional hospitals in some districts where more births are registered.



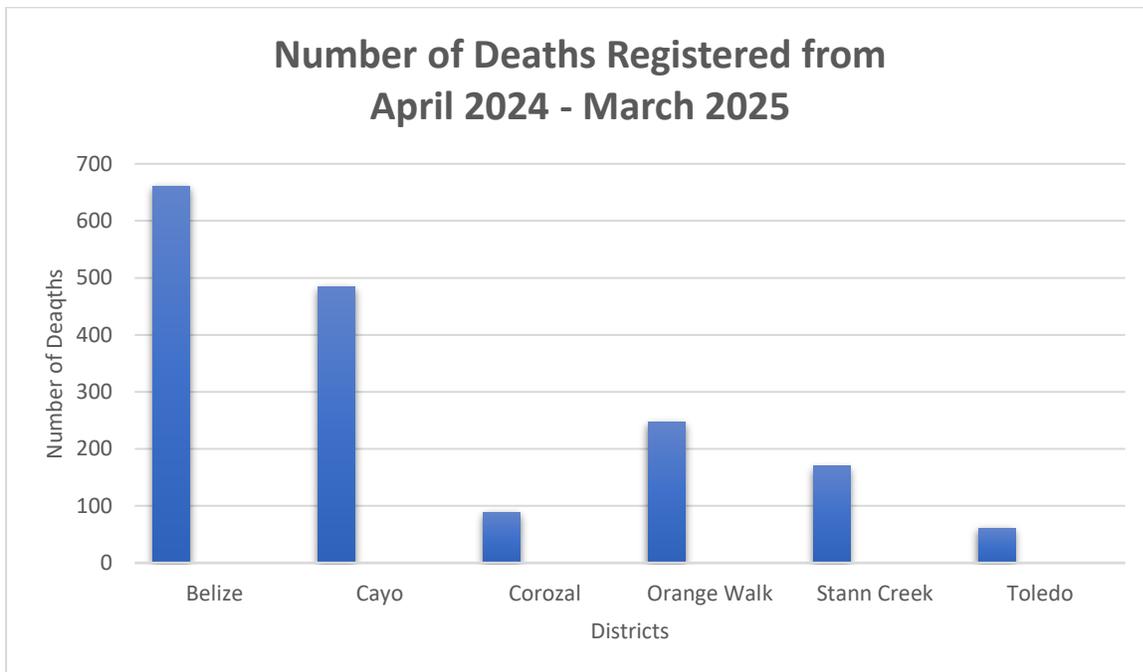
Based on the attached graph, it is evident that the Cayo District recorded the highest number of birth registrations for the period April 2024 to March 2025, with a total of 1,859 births. This was followed by the Belize District, which registered 1,470 births, and the Stann Creek District with 1,285. Orange Walk also reported a significant number, totalling 1,132 births registered.

In contrast, the districts with the lowest birth registration figures were Corozal and Toledo. Corozal recorded just 276 births—the lowest in the country—while Toledo followed with 375.

2. Number of Birth Certificate issued - April 2024 – March 2025

3. Number of Death Registration - April 2024 – March 2025 by District

- Belize - 661
- Corozal - 89
- Cayo - 485
- Orange Walk - 247
- Stann Creek - 170
- Toledo - 61
- Total: **1,713**



Belize District recorded the largest number of deaths registered for the period April 2024 to March 2025(661), making up 38.6% of the total deaths registered. We can note that the Cayo District follows closely with 28.3% of the deaths registered, which could be indicative of its relatively large population.

Orange Walk and Stann Creek recorded a smaller number of death registration but not as low as Corozal and Toledo Districts which are smaller districts.

4. Number of Death Certificates issued - April 2024 – March 2025

6, 962 Death Certificates were issued.

5. Number of Marriages Filed April 2024 – March 2025
1,577 Marriages were filed at VSU
6. Number of Marriage Certificates Issued - April 2024 – March 2025
5, 126 Marriage certificates were issued
7. Number of Adoption Filed April 2024 – March 2025
35 Adoptions were filed.
8. Number of Adoption Certificates Issued April 2024 – March 2025
110 Adoption certificates were issued.
9. Number of None- Marriage April 2024 – March 2025
132 None-Marriages were processed
10. Number of Corrections of Error**
 - Birth - 387
 - Marriage - 213
11. Number of Entry of Fathers Name.
92
12. Number of Deed Polls Filed April 2024 – March 2025
483 Deed Polls were processed
13. Number of Registrar Certificates Issued April 2024 – March 2025
746 Registrations were processed
14. Number of Mobile Clinics – April 2024 – March 2025
8 Birth Registration Mobile Clinics were conducted

In 2024, a series of successful Birth Registration Mobile Clinics were conducted across various districts in Belize, aimed at ensuring that more children and families have access to essential civil services. These clinics have played a vital role in promoting birth registration and supporting the legal documentation process for residents in remote and underserved areas. The mobile clinics not only facilitated birth and death registrations but also processed a significant number of certificates, improving the accessibility and efficiency of vital record services.

The first clinic took place on April 13th and 14th, 2024, in Independence Village, Stann Creek District, where our team successfully facilitated the registration of 70 births and 15 deaths.

Additionally, 367 applications were processed, enabling a significant number of families to obtain the necessary documentation for their loved ones.

On June 28th and 29th, 2024, the mobile clinics reached residents of Punta Gorda Town and Blue Creek Village in the Toledo District, where 283 individuals were served. During this clinic, 89 births were registered, along with 14 deaths. Furthermore, 23 regular births were processed, and 417 certificates were issued, demonstrating a high level of engagement and need for these services.

The third clinic, held on July 13th and 14th, 2024, in San Pedro Town, Belize District, saw the registration of 47 births and 2 deaths, and 198 certificates were processed, helping 217 residents' access critical documentation.

In line with the Child Justice Workplan, we partnered with colleagues from the Legal Advice and Service Center to extend our services. On August 31st and September 1st, 2024, in San Joaquin Village, Corozal District, our teams facilitated the registration of 87 births and 12 deaths and processed 356 certificates. Following this, another successful mobile clinic was held in the remote village of Chunox, Corozal District, assisting residents with birth registrations and certificate applications, ensuring that even the most isolated communities received vital support.

In November, on the 9th and 10th, our clinic in San Ignacio, Cayo District, registered 73 births and 8 deaths, while processing 213 certificates. This clinic was another step in ensuring that families in the Cayo District were provided with the necessary legal documents for their children.

As the year drew to a close, we conducted another impactful clinic on December 5th and 6th, 2024, in Orange Walk Town, Orange Walk District, where 89 births and 18 deaths were registered, and

16 certificates were processed, further strengthening the accessibility of civil services.

Finally, on December 14th and 15th, 2024, in Corozal Town, Corozal District, we registered 48 births, 11 deaths, and processed 233 certificates, marking a successful end to our year of mobile registration clinics.



These efforts highlight the unwavering commitment of our teams to improve access to vital civil services for all Belizeans, particularly those in remote areas. Our continued partnership with UNICEF and other stakeholders has been instrumental in this success, and we remain dedicated to expanding access to birth registration and other essential services across the country. Through these efforts, we are ensuring that more children and families gain recognition of their rights and receive the legal documentation they deserve.

Orange Walk Town, Orange Walk District



San Ignacio, Cayo District



San Joaquin Village, Corozal District



San Pedro Town





Legal Advice and Services Centre Report

Client Report Legal Advice and Services Centre:



1. **Mobile Clinics Legal Advice and Services Participated in the year March 2024 to March 2025**
 - a. Punta Gorda Town- July 18, 2024
 - b. Dangriga Town- July 23 and 24, 2024
 - c. San Joaquin Village - August 31 and September 1, 2024

- d. San Ignacio Town, Cayo- November 9 and 10, 2024
 - e. Orange Walk Town – December 5 and 6, 2024
-
- 2. **Areas of Practice:** Criminal, Civil, Family Matter, Estates, Divorce, Division of Matrimonial Property, Property Disputes, Landlord and Tenant, Employment/Labour Law, Contracts, and Maya Land Rights.

 - 3. **Workshops Participated in :**
 - 1. JEI Conference for Criminal Justice Reform, Needham’s Points.
 - 2. Virtual Sensitization on revised Senior Courts Civi Procedure Rules
 - 3. Virtual Training on the Criminal (Plea Discussion and Plea Agreement) Act 2024
 - 4. Working Session by Principal Legal Office of the Hague Conference in Private International Law on the Implementation and Operation of HCCH Conventions by NCFC

Achievements

Our achievements have been vast, but seminally, we wish to note that in collaboration with our partners, UNICEF, UNDP, IOM, we have contributed to the mission of obtaining 100% birth registration in Belize. The conduct of mobile registration clinics in the 6 districts of Belize, including more specifically the more remote areas within those districts, has contributed to ascertaining the legal identity of many Belizeans.

Additionally, in promoting access to justice, the AGM conducted mobile legal aid clinics in tandem with mobile birth registration clinics to bring access to legal resources to the underprivileged and indigent populations in the remoter locations within Belize.

Importantly, the AGM continues to contribute to empowering its people with knowledge of the law as well as access to the law in its conduct of appointment of fit and proper persons as Justices of the Peace. In an aim to further the interests under the Justices of Peace Act and the Marriage Act, there have been seventy-one (71) elevations of Justices of the Peace to Senior Justices of the Peace.

In its contribution to good governance, the AGM has enacted a suite of legislation that will enhance and contribute to criminal justice reform. The suite of legislation aims at rehabilitation of offenders and at plea discussions and plea bargaining which in turn helps to reduce the court work, contribute towards management of cases to prevent backlog and reform of the criminal justice system.

For the year April 30, 2024, to March 31, 2025, the AGM carried an impressive 199 active cases of which 192 originate from other Ministries. Notably among its cases, the AGM highlights the following seminal cases

- BZ CV2024/002 New Deal Ltd. v Arturo Matus, *et. al.* decision handed down on 6th March 2025³
- Claim 177 of 2023 Shamar Foster v Commissioner of Police and Another, decision delivered 10th April 2024⁴
- Claim 318 of 2023 Bartholomew Jones v Security Services Commission *et. al.* decision handed down April 11, 2025⁵.

Lessons Learnt

- Apart from its own administrative responsibilities, the AGM administratively supports the VSU, the BELIPO, the Office of the DPP, the General Registry of the High Court, the Family Court and the Magistrates Court. In so doing, the administrative duties of the AGM are very weighty. This is compounded by the fact that in many instances, the staff at the offices requiring the AGM support are either ill-equipped with administrative personnel or not equipped at all. Consequently, instead of providing support in the form of guidance, AGM administrative staff ends up carrying the administrative burden and weight of the respective offices.
- While the administrative responsibilities of the AGM fall on the Administrative Officers and their team from the various units, the AGM administrative staff bear the administrative burden of some of the responsibilities, including escalation of matters, sensitive matters, and the AGM's general administrative matters. The role and functions of the JLSC, under the Constitution, are wider in scope than that of the Commission in our neighbouring

³ jurisprudence on riparian rights by Caribbean Court of Justice.

⁴ tour guide at tropic air who was slapped by a police officer.

⁵ issue of promotion dates.

Caribbean islands. As such, the JLSC sees a lot of administrative work, the preparation of which falls within the remit of the desk of the Solicitor General.

- Additionally, considering the administrative load of the AGM, including the VSU, the BELIPO and the LASC, it is proposed that the offices which the AGM supports, namely, the Office of the DPP, the General Registry of the High Court, the Family Court and the Magistrates Court, hire competent and able administrative personnel to properly carry the load of the respective office, so that the AGM can properly do its job and only administratively support the respective offices instead of sometimes, doing their work.
- Additionally, the mistaken perspective of the public service that judicial and legal officers are public officers under the general public service has affected the ability of the AGM to fulfil its mandate and to properly address its internal issues of staffing and building a team of competence and skill.
- The judicial and legal services is made up of a specialized set of public officers who, while they work within the normal working hours of 8 a.m. to 5 p.m. and within the usual working days of Monday to Friday, are required, by the nature of their jobs, to put in extra hours, on multiple days, including the weekend with no additional compensation or incentives. However, the public service, while they may also work outside of the normal working hours and days, are entitled to overtime or time in lieu as compensation or an incentive for the extra hours of work. This unequal treatment of the judicial and legal officers extends to increments and adjustments on the public services pay scale. As a consequence of the disparity in the treatment of officers within the public service and officers within the judicial and legal services, the AGM successfully lobbied the JLSC to put forward a proposal for the creation of a new pay scale for judicial and legal officers.

- The discussions are ongoing and have been long drawn out on account of the misapprehension that judicial and legal officers should be treated like officers within the general public service, even though, it is evident that the treatment is nevertheless unequal.
- There remains the need to have greater collaboration and communication between MPS and the AGM and other ministries. Instead of seeing the AGM and other ministries as simply seeking to arbitrarily expand their personnel, the MPS senior officers need not be antagonistic towards the other ministries and should respect the justification given by the respective ministries regarding their needs.
- There remains the need to bring specialized administrative staff that work within the legal Units of the AGM under the direction and control of the JLSC. This is required to address the issue of transferability of support staff within the public service. The condition that support staff is transferrable has served to severely affect the productivity and effectiveness of a Unit which relies on specialized skill that a support staff develops while at the AGM and which is not useful to any other Ministry.
- The foregoing issue also pervades the BELIPO and the VSU since the specialized skill practising in intellectual property, for example, is of no use or value to any other Ministry, applications and procedures will be of no use to any other ministry and the expertise acquired in birth, death and marriage registration and identifying fraudulent registrations is of no use or value to any other Ministry except the VSU.
- For the AGM to achieve its vision to provide exemplary legal services to the Government and people of Belize, the AGM must remain resolute in its aim to maintain its offices and departments with competent, able, skilled and qualified staff.

Future Priorities and Plans

Attorney General's Ministry plans to:

- Repeal and replace the Registration of Births and Deaths Act with a new Civil Registry and Vital Statistics Bill;
- Restructure the Vital Statistics Unit post-digitalization;
- Improve the legal aid service to the public and to expand the avenue of services offered at legal aid;
- Recruit additional experienced Crown Counsel within the Units of the AGM;
- Continue to build capacity in AGM staff;
- Establish a Criminal Justice Unit;
- Establish a CARICOM Desk;
- Establish an Information Technology Unit;
- Continue the expansion of the library and its resources;
- Continue to promote training and capacity building of its Crown Counsel;
- Enact rules for applications under the Notaries Public Act;
- Create more team-building opportunities.
- Adopt policies that will help build a safer environment for AGM staff that is conducive to work productivity;
- Develop mechanisms to show gratitude and appreciation for the hard work, dedication and commitment of the Ministry's team members;
- Promote healthy lifestyle habits which include physiological, mental and emotional habits;
- Prioritize mental wellness and establish a mental wellness corner; and
- Acquire land to build its own building and secure funding therefor.

Vital Statistics Unit plans to:

- Restructure its organizational structure post digitalization;
- Expand human resources and improve service delivery;
- Conduct ongoing training of staff and personnel;
- Finalize sops and other manuals;
- Engage in general public education campaigns including in high schools; and
- Expand registration of births and deaths services in rural communities by hosting monthly mobile registration clinics.

Legal Advice and Service Center plans to:

- Expand its avenue of services to the public;
- Deliver on its mandate to make legal aid readily available to persons of small or moderate economic means;
- Expand its offices countrywide;
- Hire experienced attorneys to complement its current cadre; and
- Expand legal service to also include psychosocial services.

Staffing Considerations

Strengths

- Committed management team which consistently goes over and beyond the call of duty to get the work of the AGM done;
- Consistent senior management meetings and retreats to ensure leadership skills and mission of AGM is accomplished;
- Forward thinking, solution-oriented management team;
- Interest and support of management team for the training of legal and support staff;
- Commitment of management team to-

- Provide necessary tools and equipment to ensure staff is properly equipped for work;
- The health and safety of its employees;
- Support the ideas of staff that lend to the betterment of the work of the AGM and performance of its staff;
-
- Enthusiastic and promising new recruits to the AGM’s legal and support staff;
- Increased attendance rate and productivity at work among support staff;
- Consistent growth of the AGM; and
- Open door policies to encourage access by staff to management team.

Weaknesses

- transferability of support staff who develop specialized legal skills, critically affects legal units;
- administrative burden of the daily operations of the Ministry and the JLSC needs to be rerouted from the Solicitor General;
- continual and consistent upgrading/replacing of computers and other equipment, especially of legal staff;
- disconnect between the AGM and the MPS in supporting the work of the AGM and the judiciary; and
- delay in the delivery of work or services on account of the delay of Ministries to respond to requests of the AGM, be it for court preparation or administrative matters.

Conclusions and Recommendations

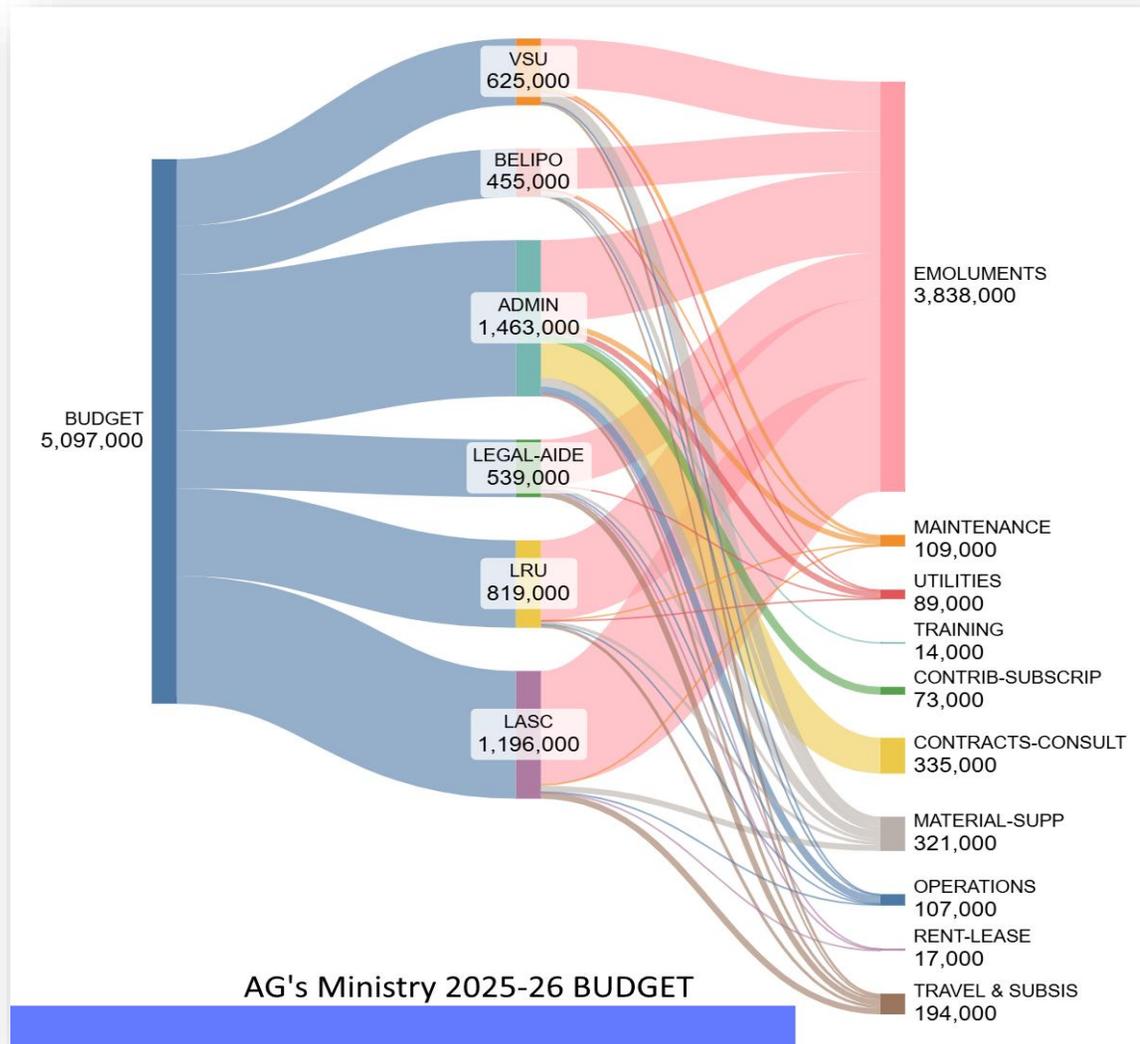
These include the following:

- restructuring of the VSU to accommodate the new changes that digitalization will bring;
- recruitment-

- at the AGM, in both its legal and support units;
- at the VSU, to support the reconfiguration of the administrative and support structure of the VSU after the digitalization process is completed;
- enhancing remuneration packages for judicial and legal officers that allow for the government service to retain specialized legal skills and experience;
- ongoing training for legal and support staff;
- management training for management team; and
- creating an atmosphere of appreciation and gratitude to show appreciation for the dedication and hard work of the AGM team.

Annex 1 - Financial Considerations - Financial Years 2025-2026

AGM 2025-26 Budget at a glance





FUNDS CONTROL REPORT - Recurrent Expenditure for Fiscal Year 2026

Cost Centre	Item	Description	Approved	Supplement	Transfers	Adjusted Budget	Release	Encumbrance	Expense	Available	Reserved	Unspent
31017		Attorney General - General Administration										
	230	PERSONAL EMOLUMENTS	\$379,901	\$0	\$0	\$379,901	\$189,951	\$0	\$88,081	\$101,870	\$189,951	\$291,820
	231	TRAVEL AND SUBSISTENCE	\$12,568	\$0	\$0	\$12,568	\$6,284	\$0	\$1,917	\$4,367	\$6,284	\$10,651
	340	MATERIAL AND SUPPLIES	\$40,011	\$0	\$0	\$40,011	\$20,006	\$454	\$9,530	\$10,021	\$20,006	\$30,481
	341	OPERATING COSTS	\$33,167	\$0	\$0	\$33,167	\$16,584	\$0	\$6,017	\$10,566	\$16,584	\$27,150
	342	MAINTENANCE COSTS	\$25,834	\$0	\$0	\$25,834	\$12,917	\$1,637	\$4,816	\$6,463	\$12,917	\$21,018
	343	TRAINING	\$6,000	\$0	\$0	\$6,000	\$3,000	\$0		\$3,000	\$3,000	\$6,000
	346	PUBLIC UTILITIES	\$28,000	\$0	\$0	\$28,000	\$14,000	\$0	\$7,926	\$6,074	\$14,000	\$20,074
	347	CONTRIBUTIONS AND SUBSCRIPTIONS	\$36,667	\$0	\$0	\$36,667	\$18,334	\$0	\$450	\$17,884	\$18,334	\$36,217
	348	CONTRACTS AND CONSULTANCY	\$167,726	\$0	\$0	\$167,726	\$83,863	\$0	\$32,807	\$51,056	\$83,863	\$134,919
	349	RENT AND LEASES	\$1,634	\$0	\$0	\$1,634	\$817	\$0	\$0	\$817	\$817	\$1,634
		Total	\$731,508	\$0	\$0	\$731,508	\$365,754	\$2,092	\$151,545	\$212,118	\$365,754	\$579,963

BELIPO

Cost Centre	Item	Description	Approved	Supplement	Transfers	Adjusted Budget	Release	Encumbrance	Expense	Available	Reserved	Unspent
12128		Belize Intellectual Property Office (BELIPO)										
	230	PERSONAL EMOLUMENTS	\$190,165	\$0	\$0	\$190,165	\$95,083	\$0	\$38,173	\$56,910	\$95,083	\$151,992
	231	TRAVEL AND SUBSISTENCE	\$5,388	\$0	\$0	\$5,388	\$2,694	\$0	\$340	\$2,354	\$2,694	\$5,048
	340	MATERIAL AND SUPPLIES	\$19,950	\$0	\$0	\$19,950	\$9,975	\$131	\$4,785	\$5,059	\$9,975	\$15,165
	341	OPERATING COSTS	\$4,850	\$0	\$0	\$4,850	\$2,425	\$0	\$1,029	\$1,396	\$2,425	\$3,821
	342	MAINTENANCE COSTS	\$3,630	\$0	\$0	\$3,630	\$1,815	\$0	\$858	\$957	\$1,815	\$2,772
	346	PUBLIC UTILITIES	\$4,000	\$0	\$0	\$4,000	\$2,000	\$0		\$2,000	\$2,000	\$4,000
		Total	\$227,983	\$0	\$0	\$227,983	\$113,992	\$131	\$45,185	\$68,675	\$113,992	\$182,798

Law Revision

Cost Centre	Item	Description	Approved	Supplement	Transfers	Adjusted Budget	Release	Encumbrance	Expense	Available	Reserved	Unspent
31031		Law Revision Unit										
	230	PERSONAL EMOLUMENTS	\$373,263	\$0	\$0	\$373,263	\$186,632	\$0	\$54,440	\$132,192	\$186,632	\$318,823
	231	TRAVEL AND SUBSISTENCE	\$14,112	\$0	\$0	\$14,112	\$7,056	\$0	\$1,800	\$5,256	\$7,056	\$12,312
	340	MATERIAL AND SUPPLIES	\$14,742	\$0	\$0	\$14,742	\$7,371	\$1,209	\$2,214	\$3,949	\$7,371	\$12,528
	341	OPERATING COSTS	\$1,400	\$0	\$0	\$1,400	\$700	\$0		\$700	\$700	\$1,400
	342	MAINTENANCE COSTS	\$4,250	\$0	\$0	\$4,250	\$2,125	\$0	\$550	\$1,575	\$2,125	\$3,700
	346	PUBLIC UTILITIES	\$2,000	\$0	\$0	\$2,000	\$1,000	\$0		\$1,000	\$1,000	\$2,000
		Total	\$409,767	\$0	\$0	\$409,767	\$204,884	\$1,209	\$59,004	\$144,671	\$204,884	\$350,763

Legal Services

Cost Centre	Item	Description	Approved	Supplement	Transfers	Adjusted Budget	Release	Encumbrance	Expense	Available	Reserved	Unspent
31058		Legal Advice and Services Centre										
	230	PERSONAL EMOLUMENTS	\$532,332	\$0	\$0	\$532,332	\$266,166	\$0	\$107,960	\$158,206	\$266,166	\$424,372
	231	TRAVEL AND SUBSISTENCE	\$28,667	\$0	\$0	\$28,667	\$14,334	\$0	\$2,700	\$11,634	\$14,334	\$25,967
	340	MATERIAL AND SUPPLIES	\$28,133	\$0	\$0	\$28,133	\$14,067	\$878	\$6,145	\$7,043	\$14,067	\$21,988
	341	OPERATING COSTS	\$4,700	\$0	\$0	\$4,700	\$2,350	\$0		\$2,350	\$2,350	\$4,700
	342	MAINTENANCE COSTS	\$4,609	\$0	\$0	\$4,609	\$2,305	\$295	\$600	\$1,409	\$2,305	\$4,009
	349	RENT AND LEASES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total	\$598,441	\$0	\$0	\$598,441	\$299,221	\$1,173	\$117,404	\$180,643	\$299,221	\$481,037

Vital Statistics Unit

Cost Centre	Item	Description	Approved	Supplement	Transfers	Adjusted Budget	Release	Encumbrance	Expense	Available	Reserved	Unspent
32021		Vital Statistical Unit										
	230	PERSONAL EMOLUMENTS	\$230,624	\$0	\$0	\$230,624	\$115,312	\$0	\$49,132	\$66,180	\$115,312	\$181,492
	231	TRAVEL AND SUBSISTENCE	\$10,614	\$0	\$0	\$10,614	\$5,307	\$0		\$5,307	\$5,307	\$10,614
	340	MATERIAL AND SUPPLIES	\$46,161	\$0	\$0	\$46,161	\$23,081	\$3,671	\$7,818	\$11,591	\$23,081	\$38,343
	341	OPERATING COSTS	\$3,440	\$0	\$0	\$3,440	\$1,720	\$0		\$1,720	\$1,720	\$3,440
	342	MAINTENANCE COSTS	\$15,677	\$0	\$0	\$15,677	\$7,839	\$394	\$3,030	\$4,415	\$7,839	\$12,647
	346	PUBLIC UTILITIES	\$6,000	\$0	\$0	\$6,000	\$3,000	\$0	\$80	\$2,920	\$3,000	\$5,920
		Total	\$312,516	\$0	\$0	\$312,516	\$156,258	\$4,065	\$60,061	\$92,132	\$156,258	\$252,455

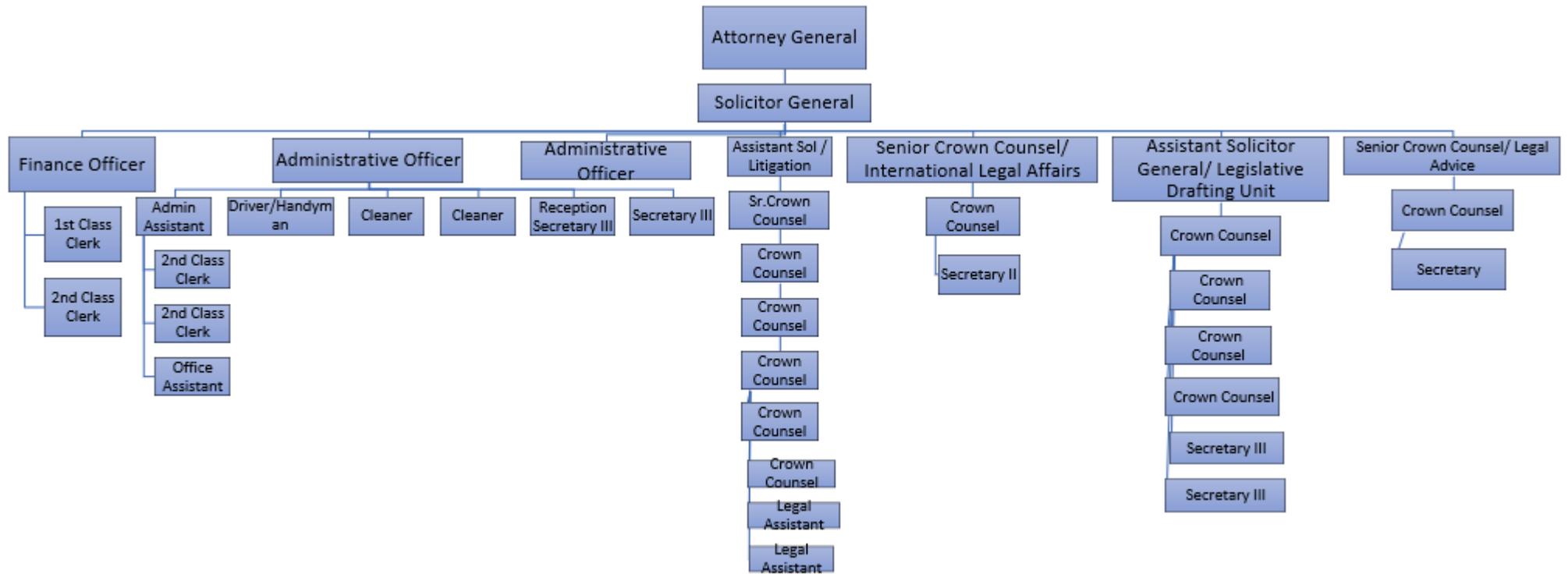
Legal Advice and Service Centre

Cost Centre	Item	Description	Approved	Supplement	Transfers	Adjusted Budget	Release	Encumbrance	Expense	Available	Reserved	Unspent
31058		Legal Services Unit										
	230	PERSONAL EMOLUMENTS	\$532,332	\$0	\$0	\$532,332	\$266,166	\$0	\$107,960	\$158,206	\$266,166	\$424,372
	231	TRAVEL AND SUBSISTENCE	\$28,667	\$0	\$0	\$28,667	\$14,334	\$0	\$2,700	\$11,634	\$14,334	\$25,967
	340	MATERIAL AND SUPPLIES	\$28,133	\$0	\$0	\$28,133	\$14,067	\$878	\$6,145	\$7,043	\$14,067	\$21,988
	341	OPERATING COSTS	\$4,700	\$0	\$0	\$4,700	\$2,350	\$0		\$2,350	\$2,350	\$4,700
	342	MAINTENANCE COSTS	\$4,609	\$0	\$0	\$4,609	\$2,305	\$295	\$600	\$1,409	\$2,305	\$4,009
	349	RENT AND LEASES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total	\$598,441	\$0	\$0	\$598,441	\$299,221	\$1,173	\$117,404	\$180,643	\$299,221	\$481,037

Fiscal Totals 2024-25:

Cost Centre	Item	Description	Approved	Supplement	Transfers	Adjusted Budget	Release	Encumbrance	Expense	Available	Reserved	Unspent
Total			\$2,549,835	\$0	\$0	\$2,549,835	\$1,274,918	\$10,739	\$479,271	\$784,908	\$1,274,918	\$2,070,564

Annex 2 - Attorney General's Ministry Organizational Structure



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Annex 3 - List of Professional and Technical Staff

Senior Management

Attorney General and Minister of Legal Affairs:	Mr. Anthony Sylvestre, SC
Solicitor General:	Ms. Elisa Montalvo Smith
Finance Officer:	Ms. Arline Enriquez
Administrative Officers:	Ms. Sherlet Thurton
	Ms. Olivia Cab
Administrative Assistant I	Mr. Jamal Kelly
Secretary to the Attorney General	Ms. Maria Tucker

Litigation Unit

Assistant Solicitor General:	Ms. Samantha Matute
Senior Litigator:	Mr. Jarvis Lou
Crown Counsel:	Mr. Jorge Matus
	Mr. Israel Alpuche
	Ms. Imani Burgess
	Ms. Alea Gomez
	Mr. Stanley Grinage
Legal Assistants:	Mr. Giovanni Tillett
	Mr. Ronier Castillo
	Mr. Kobe Young

Legislative Drafting Unit

Assistant Solicitor General:	Mr. Randall Sheppard
Crown Counsel:	Mr. Chris Banner
	Ms. Leandra Bodden -March
	Ms. Tori Lord-Thompson

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Secretary: Ms. Dian Miralda

Law Revision Unit

Law Revision Officer: Ms. Nelda Tulcey

Proofreader: Ms. Stephanie Jones

Legal Advice Unit

Crown Counsel: Ms. Alisha Garraway

Crown Counsel: Ms. Colleen Maheia

Crown Counsel: Mr. Miguel Reyes

International Legal Affairs

Senior Crown Counsel: Ms. Stacy Martinez

Crown Counsel: Ms. Jahina Dominguez

Registry Unit

Administrative Officers: Ms. Sherlet Thurton

Ms. Olivia Cab

Administrative Assistant I: Mr. Jamal Kelly

Secretaries III: Ms. Karah Flores

Ms. Jael Rivero

Office Assistant: Ms. Yoselyn Alvarenga

Cleaners: Ms. Corina Caal

Ms. Sylvia Orellano

Mr. Edmond Thomas

Driver: Mr. Stephen Reneau

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Finance Unit

Financial Officer: Ms. Arline Enriquez
First Class Clerk: Ms. Tamara Henry
Second Class Clerk: Mr. Eustace Conoquie

IT UNIT

IT Manager: Mr. Jose Gonzalez
IT Technician: Mr. Sanjay Tucker

BELIPO

Deputy Registrar: Ms. Kay King
Senior Assistant Registrar: Ms. Adelita Ake
Assistant Registrar: Ms. Elisa Aguilar
Cashier: Ms. Teresita Quischan

VSU

Registrar: Solicitor General, Elisa Montalvo Smith
Deputy Registrar: Ms. Laila Burgos
Assistant Registrar: Ms. Karen Cienfuegos

LASC

Senior Crown Counsel: Ms. Petagay Bradley