



## MINISTRY OF NATURAL RESOURCES, PETROLEUM, AND MINING

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### TERMS OF REFERENCE

#### National Consultant for the preparation of National Drought Plan for Belize

Project	Integrated management of production landscapes to deliver multiple global environmental benefits
Post title	Consultant
Duration	45 person-days to complete
Duty Station	Belize
Date of issue:	January 15, 2023
Deadline:	January 31, 2023
To Apply:	Individual Consultants are invited to apply.  Applications should be submitted by email to: <a href="mailto:principal.hydrologist@naturalresources.gov.bz">principal.hydrologist@naturalresources.gov.bz</a> Applications should include: a. Cover Letter b. Curriculum Vitae c. Financial Proposal  Please use subject line: <i>Application for Consultant to develop National Drought Plan under the GEF6 Project.</i>

#### 1. BACKGROUND

Established in 1994, the United Nations Convention to Combat Desertification (UNCCD) is the only legally binding international agreement on land issues. The convention promotes good land stewardship. Its 196 Country Parties aim, through partnerships to implement the convention and achieve Sustainable Development Goals with the end goal to protect our land, from over-use and drought so it can provide us all with food, water and energy. As Belize is a signatory to this convention, the country is advancing its activities to combat desertification, land degradation and drought by developing a National Drought Plan.

#### 2. CONSULTANCY OBJECTIVES

Attention towards enhancing drought preparedness has increased in recent years such as a High-level meeting on national drought policy held in Geneva; an UN-Water initiative of capacity-building regional workshops to support the development of national drought policies and the development and adoption of the United Nations Sendai Framework for Disaster Risk Reduction 2015-2030. Against this backdrop, the 13th UNCCD Conference of the Parties (Decision 29/COP13) requested the secretariat and appropriate UNCCD institutions and bodies within their respective mandates to implement a drought initiative within three work areas identified: (i) drought preparedness systems; (ii) regional efforts to reduce drought vulnerability and risk; and (iii) a toolbox to boost the resilience of people and ecosystems to drought;

- Liaise with relevant UNCCD counterparts in the country;
- Prepare a draft outline of the national drought plan;
- Prepare a first and final draft of the national drought plan based on responses obtained from national consultations and stakeholder consultation;
- Prepare presentations for and participate in all stakeholder and community consultation sessions;
- Support the preparation, implementation, and documentation of any relevant event for the discussion of the draft plan;
- Finalize and submit the National Drought Plan document, draft Cabinet paper, and deliver final presentation at the public launch for the National Drought Plan.

All consultative processes must employ gender-sensitive, transparent, and inclusive stakeholder involvement methods under this Consultancy.

#### **4. QUALIFICATIONS AND EXPERIENCE**

- Advanced university degree in environmental engineering, natural resource management, sustainable development (preferably with a focus on sustainable water and land management), water resources management and hydrology/hydrological engineering
- A minimum of 5 years working experience related to natural resource management, sustainable land management, drought, food security and poverty alleviation in a national/regional context
- Extensive knowledge on drought management, monitoring, including methodologies on monitoring and assessing drought, early warning systems, risk mitigation measures
- Demonstrated understanding of international conventions preferably the UNCCD. Experience working with UNCCD Stakeholders in the country is an asset.
- Demonstrated experience in the effective facilitation of complex multi-stakeholder processes
- Knowledge on the UNCCD or related conventions
- Demonstrated ability to work independently, handle multiple tasks, work under pressure and deliver assignments on time
- Excellent writing, presentation, and analytical skills
- Language
  - Good oral and written communication skills in English
  - Bilingual in Spanish and English is an asset

#### **5. CONTRACTUAL TERMS**

This consultancy will be home-based in the country of assignment and will include missions within the country of Belize as required. Consultancy fees will be based on qualifications and the level of experience.

##### **a) Duration of Work**

Work under this assignment is anticipated to be undertaken within 75 working days over a period of 6 months.

##### **b) Expected Deliverables and Schedule**

The contract price is a fixed output-based price regardless of the extension of the herein-specified duration. The Financial Proposal will include all fees and costs associated with the execution of the contract, including professional fees, travel, equipment, and all other expenses that will be incurred during the execution of the work.

Payment for the deliverables will be remitted subject to the approval of final submissions by the NHS and the Government and based on the Consultant's Proposal. Expected submission periods and proposed payment allocations are as follows:



Petroleum and Mining. The Principal Hydrologist and the Director of Policy and Planning of the Ministry of Natural Resources, Petroleum and Mining must be included in all correspondence. The acceptance of the reports requires the approval of the Chief Executive Officer on the recommendation of the Principal Hydrologist.

All deliverables should be submitted in hard copy in Microsoft Word format (2 copies) and electronically in PDF format for web publishing. If relevant, copies of high-resolution maps and graphics should also be submitted.

The Technical Consultant will provide monthly briefs and updates to the Principal Hydrologist on the progress of the work, challenges encountered, risks foreseen, proposed, or taken mitigation measures, and areas where support may be required.